

COLDEN FIRE DISTRICT

Board of Fire Commissioners

Minutes – Special Budget Meeting – October 17, 2023

ATTENDEES: Chair Ronald Smith - Excused
Vice-Chair Jeffrey Shelley - Excused
Commissioner Gloria Marinaccio
Commissioner George Abraham
Commissioner Jan A. Jarecki
Treasurer/Secretary Michael Schneider

Commissioner Jarecki opened the Colden Fire District's Special Budget Meeting at 7:00 PM, led the Pledge of Allegiance & Moment of Silence for our servicemen and First Responders; thanked everyone for attending.

Roll Call and Affirmation of Quorum: Yes

Public Attendance: Brian Sudyn

1. Public Hearing on Budget: In accordance with Town Law Section 105 (3), the 2024 Budget was presented to the Public for their comments.

a. Opening of Public Hearing

Commissioner Marinaccio made a motion to open the Public Hearing and Commissioner Abraham seconded the motion. Smith-Excused, Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Motion Approved

Recess to Public Hearing @ 7:01 PM

The Chairperson of the Board of Fire Commissioner read the following statements to the public:

This is the public hearing regarding the 2024 proposed budget. In accordance with New York State Town Law, all Fire Districts must, prior to the adoption of their budget, hold a public hearing on their budget. This budget hearing must be held in such a manner to maximize participation in the budget process. The purpose of this hearing is to discuss the contents of the budget. The Board of Fire Commissioners in accordance with legal requirements has adopted their proposed budget on the 12th day of September, 2023 (Resolution 2023-072), which is 35 days prior to this budget hearing.

The Secretary of the Fire District has filed with this District an affidavit stating that the notice of this public hearing was at published and posted Oct 5, 2023 as follows:

The official newspaper of the Fire District (Springville Journal)

*The official website of the Town of Colden/Colden Fire District
The official bulletin board of the Town of Colden
The Fire Company Marquees*

The purpose of this public hearing is to allow members of the public to make comments on the budget. Any person may be heard in favor of, or against, the preliminary budget or any item in it. Please note that this is only a proposed budget until the Board of Fire Commissioners adopts the final budget.

Prior to the public comment portion of this budget hearing, I will make a brief presentation about the preliminary budget to the Board of Fire Commissioners and members of the public who are present. The Chairman will not answer questions during the presentation as this is not intended to be a question-and-answer session.

This budget must be adopted no later than November 4, and submitted to the Town Supervisor by November 7.

The public comment period begins: I will now ask any person present wishing to be heard on this proposed budget to come forward so that that person may be heard in favor of, or against, the proposed budget or any item in it. Clearly state your name and address for the record. Please limit your comments to five (5) minutes. Please direct all your questions to the Board or the Treasurer. This is not a question-and-answer session. Your question will not be answered when asked. The Board is looking for your opinion on the budget or any part of it, whether favorable or not. Please tell us what you are in favor of regarding this budget or what you are against. You may ask questions, but this board and the treasurer will not answer any questions until the conclusion of the public comments period.

Public Comments on 2024 Budget: None

b. Closing of the Public Hearing

Commissioner Marinaccio made a motion to close the Public Hearing and Commissioner Abraham seconded the motion. Smith-Excused, Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Motion Approved

Reconvene to Regular Meeting of the Colden Fire District @ 7:04 PM

2. Adoption of the 2024 Budget – The Budget for 2024 was drafted and presented to the public on October 17, 2023 and is ready for adoption by the Fire District. The operating and capital appropriations budget for 2024 is \$404,068.00 to be raised from taxes.

Resolution # 2023- 082 – Adoption of 2024 Budget

Commissioner Marinaccio made a motion to approve the Annual 2024 Budget for the Colden Fire District and Commissioner Abraham seconded the motion. Smith-Excused, Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Motion Approved

2024 Budget Resolution

WHEREAS, the Annual Budget for the Colden Fire District for the Fiscal Year beginning January 1, 2024 and ending December 31, 2024 has been presented before the governing body of the Colden Fire District at a special public meeting on October 17, 2023 for approval; and

WHEREAS, the Annual Budget and spending will be raised through taxation, income, Reserve Funds and previous year remaining funds; and

WHEREAS, in calculating the amount to be raised by taxation, the Colden Fire District has taken into account the assessed valuation of the taxable property in the Colden Fire District; and

WHEREAS, the 2% tax cap requirement has been abided by; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Colden Fire District, at an open public meeting held on October 17, 2023 that the 2024 Annual Budget for the Colden Fire District is hereby approved.

3. Next Regular Board Meeting: Tuesday, November 14, 2023 at 7:00 PM in the District Office

4. Adjournment @ 7:07 P.M. With no further business to conduct, Commissioner Marinaccio made a motion to adjourn and Commissioner Abraham seconded the motion. Smith-Excused, Marinaccio-Yea, Abraham-Yea, Shelley-Excused, Jarecki-Yea, Motion Approved

CALENDAR YEAR 2024 Proposed BUDGET - COLDEN FIRE DISTRICT

| Acct # | Description | FY2023 Budget | FY 2024 Budget | Variance | % of Change |
|----------------|--|----------------------|----------------------|----------------------|--------------|
| A3410.1 | ADMINISTRATIVE SECTION | | | | |
| A3410.11 | Custodial Services | \$ 2,025.00 | \$ 2,126.00 | \$ 101.00 | 5% |
| A3410.12 | Secretary / Treasurer | \$ 8,486.00 | \$ 8,910.00 | \$ 424.00 | 5% |
| A3410.13 | Records Manager | \$ 4,000.00 | \$ 4,120.00 | \$ 120.00 | 3% |
| | A3410.1 SUBTOTAL | \$ 14,511.00 | \$ 15,156.00 | \$ 645.00 | 4% |
| A3410.2 | EQUIPMENT | | | \$ - | |
| A3410.2 | Capital Equipment | \$ 23,000.00 | \$ 23,000.00 | \$ - | 0% |
| A3410.21 | Fire | \$ 5,000.00 | \$ 5,000.00 | \$ - | 0% |
| A3410.22 | First Aid | \$ 12,390.00 | \$ 6,000.00 | \$ (6,390.00) | -52% |
| A3410.23 | Fire Police | \$ 1,000.00 | \$ 1,200.00 | \$ 200.00 | 20% |
| | A3410.2 SUBTOTAL | \$ 41,390.00 | \$ 35,200.00 | \$ (6,190.00) | -15% |
| A3410.4 | CONTRACTUAL AND OTHER EXPENSES | | | \$ - | |
| A3410.401 | Office Equipment and Supplies | \$ 600.00 | \$ 600.00 | \$ - | 0% |
| A3410.402 | Postage | \$ 300.00 | \$ 300.00 | \$ - | 0% |
| A3410.403 | Fire and First Aid Training/CME | \$ 5,500.00 | \$ 6,000.00 | \$ 500.00 | 9% |
| A3410.404 | OtherTravel (Conventions) | \$ 400.00 | \$ 400.00 | \$ - | 0% |
| A3410.405 | Travel Expenses | \$ 2,000.00 | \$ 2,000.00 | \$ - | 0% |
| A3410.406 | Fire Prevention | \$ 300.00 | \$ 300.00 | \$ - | 0% |
| A3410.407 | Chief Operating Expenses | \$ 2,000.00 | \$ 2,000.00 | \$ - | 0% |
| A3410.408 | Association Dues (Includes Air Bank) | \$ 1,400.00 | \$ 1,400.00 | \$ - | 0% |
| A3410.409 | Public Drills, Parades, Inspections | \$ 1,800.00 | \$ 1,800.00 | \$ - | 0% |
| A3410.410 | Publication of Notices | \$ 500.00 | \$ 600.00 | \$ 100.00 | 20% |
| A3410.411 | Audit Fees (Financial and Svc Award) | \$ 3,175.00 | \$ 3,200.00 | \$ 25.00 | 1% |
| A3410.412 | Electric - NYSEG | \$ 3,000.00 | \$ 3,000.00 | \$ - | 0% |
| A3410.413 | Gas - National Fuel | \$ 4,900.00 | \$ 4,900.00 | \$ - | 0% |
| A3410.430 | Spectrum (Internet) | \$ 1,600.00 | \$ 1,650.00 | \$ 50.00 | |
| A3410.415 | Verizon Wireless | \$ 1,500.00 | \$ 1,200.00 | \$ (300.00) | -20% |
| A3410.416 | App and Radio Support | \$ 9,000.00 | \$ 9,000.00 | \$ - | 0% |
| A3410.418 | Maintenance Supplies (Hardware & Janitorial) | \$ 500.00 | \$ 550.00 | \$ 50.00 | 10% |
| A3410.419 | Repairs to Buildings | \$ 500.00 | \$ 1,500.00 | \$ 1,000.00 | 200% |
| A3410.420 | Repairs to Apparatus & Equipment | \$ 19,000.00 | \$ 19,000.00 | \$ - | 0% |
| A3410.421 | Appartus Fuel | \$ 4,500.00 | \$ 4,000.00 | \$ (500.00) | -11% |
| A3410.422 | Hamburg Dispatch | \$ 21,000.00 | \$ 22,000.00 | \$ 1,000.00 | 5% |
| A3410.423 | Public Liability Insurance | \$ 28,400.00 | \$ 30,000.00 | \$ 1,600.00 | 6% |
| A3410.424 | Other Insurances | \$ 250.00 | \$ 250.00 | \$ - | 0% |
| A3410.425 | Legal & Other Fees | \$ 6,300.00 | \$ 16,000.00 | \$ 9,700.00 | 154% |
| A3410.426 | Medical Direction | \$ 3,500.00 | \$ 3,000.00 | \$ (500.00) | -14% |
| A3410.427 | Lease - Rent | \$ 27,600.00 | \$ 27,600.00 | \$ - | 0% |
| A3410.431 | Water Supply Contract | \$ 1,800.00 | \$ 1,800.00 | \$ - | 0% |
| A3410.432 | Red Alert Service Contract | \$ 2,625.00 | \$ 3,347.00 | \$ 722.00 | 28% |
| | A3410.4 SUBTOTAL | \$ 153,950.00 | \$ 167,397.00 | \$ 13,447.00 | 8.73% |
| A9000.8 | LEGAL AND EMPLOYEE EXPENSES | | | \$ - | |
| A9010.8 | Pension (NYS Retirement System) | \$ 1,600.00 | \$ 1,648.00 | \$ 48.00 | 3% |
| A9040.83 | Worker Compensation State Fund | \$ 34,500.00 | \$ 34,500.00 | \$ - | 0% |
| A9030.84 | Social Security /Medicare/ IRS | \$ 1,133.00 | \$ 1,167.00 | \$ 34.00 | 3% |
| A9060.85 | Medical / Hospitalization / Physicals | \$ 7,000.00 | \$ 7,000.00 | \$ - | 0% |
| A9025.86 | Service Award Program | \$ 102,000.00 | \$ 102,000.00 | \$ - | 0% |
| | A9000.8 SUBTOTAL | \$ 146,233.00 | \$ 146,315.00 | \$ 82.00 | 0% |
| A9901.9 | CAPITAL RESERVES | | | \$ - | |
| A9901.91 | Capital Reserve Fund - Apparatus | \$ 40,000.00 | \$ 40,000.00 | \$ - | 0% |
| | A9901.9 SUBTOTAL | \$ 40,000.00 | \$ 40,000.00 | \$ - | 0% |
| | Tax Money | \$ 396,084.00 | 404,068.00 | \$ 7,984.00 | 2.02% |

| CALENDAR YEAR 2024 Proposed Official BUDGET - COLDEN FIRE DISTRICT | | | | | |
|--|---------------------------------------|---------------|----------------|---------------|-------------|
| Acct # | Description | FY2023 Budget | FY 2024 Budget | Variance | % of Change |
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| | A3410.1 SUBTOTAL | \$ 14,511.00 | \$ 15,156.00 | \$ 645.00 | 4% |
| A3410.2 | EQUIPMENT | | | \$ - | |
| | A3410.2 SUBTOTAL | \$ 41,390.00 | \$ 35,200.00 | \$ (6,190.00) | -15% |
| A3410.4 | CONTRACTUAL AND OTHER EXPENSES | | | \$ - | |
| | A3410.4 SUBTOTAL | \$ 153,950.00 | \$ 167,397.00 | \$ 13,447.00 | 8.73% |
| A9000.8 | LEGAL AND EMPLOYEE EXPENSES | | | \$ - | |
| A9010.8 | Pension (NYS Retirement System) | \$ 1,600.00 | \$ 1,648.00 | \$ 48.00 | 3% |
| A9040.83 | Worker Compensation State Fund | \$ 34,500.00 | \$ 34,500.00 | \$ - | 0% |
| A9030.84 | Social Security /Medicare/ IRS | \$ 1,133.00 | \$ 1,167.00 | \$ 34.00 | 3% |
| A9060.85 | Medical / Hospitalization / Physicals | \$ 7,000.00 | \$ 7,000.00 | \$ - | 0% |
| A9025.86 | Service Award Program | \$ 102,000.00 | \$ 102,000.00 | \$ - | 0% |
| | A9000.8 SUBTOTAL | \$ 146,233.00 | \$ 146,315.00 | \$ 82.00 | 0% |
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| A9901.91 | Capital Reserve Fund - Apparatus | \$ 40,000.00 | \$ 40,000.00 | | 0% |
| | A9901.9 SUBTOTAL | \$ 40,000.00 | \$ 40,000.00 | | 0% |
| | Tax Money | \$ 396,084.00 | 404,068.00 | \$ 7,984.00 | 2.02% |

| Register of 2023 Resolutions | | |
|-------------------------------------|-------------|---|
| Resolution Number | Date | Description of Resolution |
| 2023-001 | Jan 5, 23 | Appointment of Chairperson for Calendar Year 2023 |
| 2023-002 | Jan 5, 23 | Appointment of Vice-Chairperson for Calendar Year 2023 |
| 2023-003 | Jan 5, 23 | Adoption of Agenda |
| 2023-004 | Jan 5, 22 | Adoption of Robert's Rules of Order |
| 2023-005 | Jan 5, 23 | Appointment of Treasurer/Secretary |
| 202-006 | Jan 5, 23 | Standard Day Filing to NYS |
| 2023-007 | Jan 5, 23 | Appointment of Records Managers |
| 2023-008 | Jan 5, 23 | Appointment of District Custodian |
| 2023-009 | Jan 5, 23 | Authorizing Appointment of Attorney for Calendar Year 2023 |
| 2023-010 | Jan 5, 23 | Designating Surety Bonding for the Treasurer of the Colden Fire District |
| 2023-011 | Jan 5, 23 | Authorizing Regular Meeting Schedule for Calendar Year 2023 |
| 2023-012 | Jan 5, 23 | Designation of Official Newspaper for Publications for Calendar Year 2023 |
| 2023-013 | Jan 5, 23 | Authorizing Per Diem and Mileage Reimbursements |
| 2023-014 | Jan 5, 23 | Authorizing Advance Travel Payments |
| 2023-015 | Jan 5, 23 | Appointment of Fire District Purchasing Agents |
| 2023-016 | Jan 5, 23 | Fire District Memberships |
| 2023-017 | Jan 5, 23 | Renewals of All Fire District Lease and Recurring Contractual Agreements |
| 2023-018 | Jan 5, 23 | Authorizing Approval and Payment of Claims |
| 2023-019 | Jan 5, 23 | Designation of Fire District Bank |
| 2023-020 | Jan 5, 23 | Review of Expenditures (Calendar Year 2022) |
| 2023-021 | Jan 5, 23 | Fire District Committee Appointments |
| 2023-022 | Jan 5, 23 | Appointment of Independent Auditor for Calendar Year 2022 Records |
| 2023-023 | Jan 5, 23 | Open Government Resolution |
| 2023-024 | Jan 5, 23 | Signature Authority |
| | | |
| 2023-025 | Jan 10, 23 | Fire District Purchases |
| 2023-026 | Jan 10, 23 | New Property Tax Exemption Law of NYS |
| 2023-027 | Jan 10, 23 | Incident Commander to determine SCBA use on CO Calls |
| 2023-028 | Jan 10, 23 | New Agreement with UBMD service for Medical Director |
| 2023-029 | Jan 10, 23 | Colden LOSAP points |
| | | |
| 2023-030 | Feb 14, 23 | Fire District Purchases |
| 2023-031 | Feb 14, 23 | Approval of Service Award Credit for Year 2022 |
| 2023-032 | Feb 14, 23 | Annual Inspection Dinner |
| 2023-033 | Feb 14, 23 | 2022 Achievement Awards |
| 2023-034 | Feb 14, 23 | Enhancing Response for Town Residence Resolution |
| 2023-035 | Feb 14, 23 | Acknowledgement and Acceptance of the 2022 year AUD |
| 2023-036 | Feb 14, 23 | Resignation of Member K. Pawlowski |
| 2023-037 | Feb 14, 23 | EMT Recertification/CME program Coordinator for CFD |
| 2023-038 | Feb 14, 23 | Record Managers Program addition to paid activities list |
| 2023-039 | Feb 14, 23 | CFC Officer change due to Resignation |
| 2023-040 | Feb 14, 23 | E. C. and The T/Colden Tax Saving for Vol. Fire Fighters |
| | | |
| 2023-041 | Mar 14, 23 | Fire District Purchases |
| 2023-042 | Mar 14, 23 | 2023/2024 Colden Fire Company Announced Elected Officers |
| 2023-043 | Mar 14, 23 | Authorize Early Payment for EMT Book |

| Register of 2023 Resolutions | | |
|-------------------------------------|-------------|---|
| Resolution Number | Date | Description of Resolution |
| 2023-044 | Mar 14, 23 | Updated/Revised Standard Day filing |
| 2023-045 | Mar 14, 23 | Revoke the authorized \$862.84 Funds Resolution 2022-074 |
| 2023-046 | Apr 11, 23 | Resignation from CFC – Vincent Nye |
| 2023-047 | Apr 11, 23 | Resignation from CFC – Clifford Letson |
| 2023-048 | Apr 11, 23 | CFD Purchases Approved |
| 2023-049 | Apr 11, 23 | Accept the Donation of Lucas Chest Compression System |
| 2023-050 | May 9, 23 | New Member – Christine Sudyn |
| 2023-051 | May 9, 23 | New Member – Alyssa Cole |
| 2023-052 | May 9, 23 | Resignation of Member – Charles Kramer |
| 2023-053 | May 9, 23 | Accept the 2022 Annual Financial Audit |
| 2023-054 | May 9, 23 | Matter of adopting Actuarial Assumptions for the CFD LOSAP |
| 2023-055 | Jun 13, 23 | Resignation of Member – Charles Hall |
| 2023-056 | Jun 13, 23 | Reinstate Member – James Smith |
| 2023-057 | Jun 13, 23 | CFD Purchases Approved |
| 2023-058 | Jun 13, 23 | Temporarily place the 2023 LOSAP Funds in a CD |
| 2023-059 | Jul 11, 23 | New Member – Susan Glanville |
| 2023-060 | Jul 11, 23 | New Member – Robert Glanville |
| 2023-061 | Jul 11, 23 | CFD Purchases Approved |
| 2023-062 | Aug 8, 23 | New Member - Salvatore Polizzi |
| 2023-063 | Aug 8, 23 | New Member – Grace Baddick |
| 2023-064 | Aug 8, 23 | Fire District Purchases |
| 2023-065 | Aug 8, 23 | New LOSAP Contract with FireFly Admin |
| 2023-066 | Aug 8, 23 | New Energy Supplier Contract with Hudson Energy (12-months) |
| 2023-067 | Aug 8, 23 | SOG 2-02 Membership Requirement Change (Adjunct Active) |
| 2023-068 | Sep 12, 23 | New Member – George Abraham |
| 2023-069 | Sep 12, 23 | New Member – Kody DePasquale |
| 2023-070 | Sep 12, 23 | Fire District Purchases |
| 2023-071 | Sep 12, 23 | Emergency Repair to District Office |
| 2023-072 | Sep 12, 23 | Legal Notice – 2024 Budget Public Hearing |
| 2023-073 | Oct 10, 23 | Fire District Purchases |
| 2023-074 | Oct 10, 23 | Legal Notice – Fire District Elections |
| 2023-075 | Oct 10, 23 | CD Maturity – Repair Reserve and SCPA/PPE |
| 2023-076 | Oct 10, 23 | Employee Salary Increases 5%, same as the Town |
| 2023-077 | Oct 10, 23 | EMS Inspection Summary Report Accepted and Responded |
| 2023-078 | Oct 10, 23 | EMS SOG Annual Review and Update |
| 2023-079 | Oct 10, 23 | Lost in the Mail Check Reissued |
| 2023-080 | Oct 10, 23 | Free Amazon Business Account |
| 2023-081 | Oct 10, 23 | Exceeding the 2024 Budget 2% Cap |
| 2023-082 | Oct 17, 23 | Approval of 2024 CFD Budget |
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