

COLDEN FIRE DISTRICT
Board of Fire Commissioners
Minutes – May 10, 2022

ATTENDEES: Chair Jan A. Jarecki
Vice-Chair Ronald Smith
Commissioner Jeffrey Shelley
Commissioner Gloria Marinaccio
Commissioner Charles Kramer
Treasurer/Secretary Michael Schneider

Chairman Jarecki opened the Colden Fire District’s regular meeting at 7:00 PM, led the Pledge of Allegiance & Moment of Silence for our servicemen and First Responders; thanked everyone for attending.

Roll Call and Affirmation of Quorum: Yes

Public Attendance: Megan Jarecki, Brian Sudyn, Vincent Nye and Gerald Pietraszek

1. Approval of Minutes from Previous Meetings - Approval of Minutes (Regular Meeting April 12, 2022) Commissioner Shelley made a motion to approve the Minutes as printed and Commissioner Smith seconded the motion. Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Kramer-Yea Shelley-Yea, Motion Approved

2. Approval of Financial Actions for the Month of April 2022

- a. Approval of Treasurer’s Report (Monthly Financial Report) as of May 1, 2022
- b. Approval to Transfer Funds:

| From Account | To Account | Amount |
|---------------------|-------------------|---------------|
| General Savings | Checking | \$5,500.00 |
| Repair Fund | Checking | \$2663.19 |

c. Approval of Bills Ratification of District Accounts Payable for the month

| Year Funds Obligated | Claim Number | Date | Description of Transaction | Cost | Account Line |
|----------------------|--------------|-----------|--|--------------------|--------------|
| 2022 | 5527 | 5/1/2022 | National Fuel (Sta2 and District Office) | \$372.76 | A3410.413 |
| 2022 | 5528 | 5/1/2022 | Chapter Communications (Internet) | \$ 119.99 | A3410.430 |
| 2022 | 5529 | 5/10/2022 | NYSEG (District Office) | \$ 66.91 | A3410.412 |
| 2022 | 5530 | 5/10/2022 | Cardmember Svc (Atty Fees) | \$ 420.00 | A3410.425 |
| 2022 | 5531 | 5/10/2022 | Life-Assist, Inc (Medical Items) | \$ 115.34 | A3410.22 |
| 2022 | 5532 | 5/10/2022 | Suburban Oxygen Supply, Inc (O2) | \$ 143.45 | A3410.22 |
| 2022 | 5533 | 5/10/2022 | Saia Communication, Inc (Programming) | \$ 90.00 | A3410.420 |
| 2022 | 5534 | 5/10/2022 | Grainger (Barricade tape) | \$ 81.96 | A3410.21 |
| 2022 | 5535 | 5/10/2022 | Gorman Enterprises (Eng 1 & 2 Repairs) | \$ 2,663.19 | Repair Fund |
| 2022 | 5536 | 5/10/2022 | FirstOut Rescue Equipment (F-500) | \$ 840.00 | A3410.21 |
| 2022 | 5537 | 5/10/2022 | BioServ, Inc. (Waste Disposal) | \$ 233.35 | A3410.22 |
| 2022 | 5538 | 5/10/2022 | Verizon (Corrected Invoice) | \$ 99.89 | A3410.415 |
| 2022 | 5539 | 5/10/2022 | Cardiac Life Products (Child Pads) | \$ 93.99 | A3410.22 |
| 2022 | 5540 | 5/10/2022 | Bertrand Chaffee Hospital (Work Comp) | \$ 251.18 | A9060.85 |
| Total | | | | \$ 5,592.01 | |

e. Fire District Assets: as of May 1, 2022

| | |
|-----------------------|--|
| \$ 2,090.79 | M&T Checking Account |
| 2,062.00 | PayPal |
| 305,586.92 | M&T General Fund Savings |
| 28,070.68 | Capital Reserve Account –Repair Res. (Matures: 07/18/22) |
| b 631,461.20 | Capital Reserve Account – Apparatus (Matures: 07/4/22) |
| 30,419.61 | Capital Reserve Account – ISO |
| 16,618.33 | Capital Reserve Account – Unrestricted |
| 49,817.40 | Capital Reserve Account –SCBA/PPE(Matures: 07/24/22) |
| <u>3,124.61</u> | Capital Reserve Account – Morale (Matures: 06/28/22) |
| \$1,069,251.54 | Total Monetary Assets |

Commissioner Kramer made a motion to approve and ordered the Treasurer to complete the above listed financial actions and Commissioner Smith seconded the motion. Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Kramer-Yea Shelley-Yea, Motion Approved

3. Correspondence and communications received:

- a. 2022 Grainger 413 Catalogue
- b. Spectrum changed their billing name to Charter Communications
- c. Letter from an Inactive Status Member who desires to become Active again in the Fire Police
- d. Letter from Tricia Schields who wishes to be elected Secretary/Treasurer for AFDSNY. Election will be held May 6, 2022.

- e. Letter from Penn Power Systems stating that vendors who pay by check they have a new address. Those who pay by ACH or Wire there is a new bank account number.
- f. Certificate of Liability Insurance received for DiVal Safety Equipment, Inc.
- g. Advertisement from Pinsky Law Group for a class on Billing "For Ambulance Services" on May 26, 2022 @ 6:30 pm. For \$200.00 you will be given a link and material via email.
- h. eMail concerning missing information on the District's Lab Registration Reapplication. Commissioner Smith working on it and Colden 9-3 does not have the needed information.
- i. Letter from FireFly stating that a retired member will start receiving his LOSAP benefits.
- j. Letter from the IRS requesting another 60 days to respond to our inquiry on their accusing us of missing a payment June 2021
- k. Letter from Brown and Stromecki submitting their Governmental Insurance Disclosure Statement.
- l. Letter from a member concerning people crossing off names on Call Sheets. Gave to Commissioner Jarecki.
- m. AFDSNY newsletter Apr/May 2022 hard copy for the files
- n. Letter from the town of Colden inviting the Colden Fire District Members to participate in the Memorial Day Parade May 30, 2022 at 8:15 AM. RSVP by May 23, 2022

4. Committee Reports

- Personnel, Insurance, Service Award Committee – Nationwide Statement for April 2022 indicated an Employer Discretionary Withdrawal of \$6,320.00, the normal monthly benefits plus \$660.00 past due funds paid. An analysis of the District's Nationwide account:

| | |
|--------------------|--|
| \$ 879,116.91 | Opening Value on 01/01/2022 |
| 101939.00 | Contribution to be made in April 2022 |
| (95,774.62) | 2021 Investment Losses to April 30, 2022 |
| <u>(25,500.00)</u> | Pensions paid out through March 31, 2022 |
| \$ 859,781.29 | Total Account Value on 03/21/2022 |

Additional Program Expenses:

\$2,143.45 Nationwide Advisory Fees to Date for 2022
 \$2,544.56 Jan 1, 2022 to Dec 31, 2022 FireFly Admin Fees

- Maintenance of Buildings and Apparatus, Driver Certification, Communications Committee – With 130 days into the 2022 year the District spent \$9,984.53 from A3410.420 on repairs.
 - Rescue 7 Missing a Pelican Light, One Flashlight and One SCBA pack (Found the light)
 - Rescue 7 Portable radio ID as 9-3 does not fit charging station (Returned to Chiefs Office)
 - Rescue 7 No Ear Plugs found during April's monthly inspections
 - Rescue 7 No spill kit bag found during April's Monthly Inspections (Found)
 - Engine 3 # 2 Discharge pressure gage not working
- Executive Board Committee – Next meeting will be held on May 2, 2022
- Training Committee – Training Schedule for this coming month:
 - May 9, 2022 – Step Off Drill, Pump Ops, Mask Confidence
 - May 16, 2022 – EMS CPR
 - May 21, 2022 – EVOC Cone Course
 - May 23, 2022 – Dry Hydrant Flush/Training, ruck Cleaning
 - May 30, 2022 – Memorial Day Parade Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Kramer-Yea Shelley-Yea, Motion Approved
- Standard Operating Guideline (SOG) Committee – Need an Updated SOG on Covid Response procedures. Masks are required on the ambulance and in the present of PT
- Medical Readiness – It appears that five (5) individuals did not complete their Annual Physicals.
- Privacy Officer – No Report

5. Fire Company Readiness

| Personnel | Authorized | Beginning Strength | Gains for Month | Losses for Month | Ending Strength | Percent |
|--------------|------------|--------------------|-----------------|------------------|-----------------|---------|
| Firefighters | 37 | 19 | 0 | 0 | 19 | 51% |
| EMS | 11 | 10 | 0 | 0 | 10 | 100% |
| Fire Police | 10 | 6 | 1 | 0 | 7 | 60% |
| Total | 58 | 35 | 1 | 0 | 36 | 62% |

| Non Deployable Status | |
|-----------------------|---|
| Medical/OSHA | 2 |
| Extended Leave | 0 |

| Medical (Physicals) | | |
|---------------------|-----------|-----------|
| Scheduled | Completed | Medical % |
| 36 | 30 | 83% |

| Deployable Firefighters (35/33) % | | 94% | | Average Age (35 Members) | | 52.9 Y O A |
|-----------------------------------|------------|---------|----------------------|--------------------------|-----|----------------------|
| Equipment | Authorized | On Hand | Equipment Percentage | Mission Capable | | Readiness Percentage |
| | | | | FMC | NMC | |
| Engine 1 | 1 | 1 | 100% | 1 | 0 | |
| Engine 2 | 1 | 1 | 100% | 1 | 0 | |
| Engine 3 | 1 | 1 | 100% | 1 | 0 | |
| Tanker 5 | 1 | 1 | 100% | 1 | 0 | |
| Rescue 7 | 1 | 1 | 100% | 1 | 0 | |
| Ambulance 8 | 1 | 1 | 100% | 1 | 0 | |
| Overall | 6 | 6 | 100% | 6 | 0 | 100% |

| Training Status | Strength | Firefighter One | In-House Training | EMT | Fire Police | Percent |
|-----------------|----------|-----------------|-------------------|-----|-------------|---------|
| Firefighters | 19 | 15 | 4 | 0 | 0 | 79% |
| EMS | 10 | 0 | 0 | 10 | 0 | 100% |
| Fire Police | 6 | 0 | 1 | 0 | 5 | 83% |
| Total | 35 | 15 | 5 | 10 | 5 | 86% |

| | |
|---------------------------------|---|
| Number of Fire Responses | |
| Number of EMS Responses | |
| Total for the Month of Apr 2022 | * |

| 2022 Total Responses |
|----------------------|
| 79 |

*April Response information not available at meeting time

Recruitment Activities for Month: Advertised on both Fire Company Marquees, and sponsored the Boy Scout bottle return drive and BOLO Food Distribution.

a. Fire Chief:

Call/Drill sign-in sheets for April 2022 have been received.

Support of Special Events: May 14, 22 Holland Tulip Fest Trucks to show
 May 15, 22 Firefighter Memorial Breakfast
 May 30, 22 Memorial Day Parade
 May 30, 22 Two Vehicles to West Falls

b. EMS Captain: -Requesting EMS Week Support and Funds for a recognition luncheon. \$600.00 Remains in the budget for recognition.
- Requesting to place six folding chairs in the ambulance for rehab. (Commissioner feel there is not enough room on the ambulance)
- Request that a new rehab form be attached to the call sheets instead of leaving them in the binder in the ambulance. Commissioners looking for a better idea.
-Zoll Representative replaced the BP Cuff on the Defib.
Need to contact the IT and have new Hospital Fax numbers updated.
- Dr. Obrien had to cancel his last scheduled visit due to the helicopter crash. Trying to reschedule.
- 9-3 prefers not to put a mobile radio in her rental vehicle, hopefully getting rid of it in the near future. The Chief would prefer that the mobile was installed anyways, to get better reception.
-Some thoughts about our ambulance responding, driver only to meet MEMS paramedic. Colden had no PT contact and cannot close out the PCR without PT Information.

c. Safety Officer: Good Step off Drill Monday

d. President of the Auxiliary: No Report

e. Fire Police: - Need a new Fire Police Jacket for the new member
- A couple of jackets are losing their lettering. Maybe Quality can sew them on again?

c. President of the Fire Company: **New Membership to the Colden Fire Company:**

Resolution # 2022- 042 – Membership to the Colden Fire District (Status Change)

WHEREAS, the Fire District has received a Letter from the Colden Fire Company for appointment of Susanne Pietraszek (an Inactive Colden Fire District Member desiring to become Fire Police) to said Company as a Volunteer; and

WHEREAS, the application has been reviewed and recommended by Fire Chief Vincent Nye;

NOW, THEREFORE, be it RESOLVED that Susanne Pietraszek is hereby appointed as a Volunteer Members of the Colden Fire Company.

Commissioner Smith made a motion to Accept Susanne Pietraszek back as an Active Member of the Colden Fire District and Commissioner Shelley seconded the motion. Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Kramer-Yea Shelley-Yea, Motion Approved

A vote was taken and the motion to accept the Membership Application pending reading the SOGs, was approved.

6. Purchase Requests (Equipment / Services):

| Description of Items | Account | Cost |
|---|----------------|-------------------|
| 6 Pails F500 | A3410.21 | \$840.00 |
| Locker Room Bench for Sta 2 Turn-Out Gear w/s&h | A3410.20 | 450.00 |
| Vehicle Cleaning Supplies and Brushes | A3410.21 | 150.00 |
| Blood Pressure Cuff for Zoll | A3410.22 | 50.00 |
| 10 ea. Helmet Flashlights with attachment bracket | A3410.21 | 579.49 |
| Battery for Ambulance Light | A3410.22 | 42.00 |
| District: Shrubs and Insect Control | A3410.418 | 150.00 |
| Total Estimated Cost | | \$2,261.49 |

Resolution # 2022- 043 – Fire District Purchases

Commissioner Smith made a motion to approve the purchases and Commissioner Shelley seconded the motion. Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Kramer-Yea Shelley-Yea, Motion Approved

7. Unfinished Business:

1. SCBA missing from 7 with a broke line, too costly to repair. (will take one off of Engine 2 when it returns. Since Engine 1 is in for repair this idea will wait until Engine 1 returns. Engine 1 returned and the SCBA will be returned to Rescue 7. Suggested to place water proof signs when something is temporally missing.
2. Problems with 911 calls separating CFD and W. Falls. Currently 9-1 is working with Hamburg Control updating current residence address in their system.
3. The new radios are in earlier than expected, because someone canceled their order. Once Engine 2 returns they all will be scheduled for reprograming. Now Engine 1 is in for repair, this idea will wait until it returns.
4. The CFC would like to make a recruitment sign to hang on the wall for the Colden Summer Concerts. Next meeting will be held on May 2, 2022
5. Two (2) individuals still need OSHA.

6. Zoll will be coming to train 9-3 and others on downloading information and talk about the warranty.

7. There are two (2) people inquiring/interested in joining the Fire Company, time will tell.

8. New Glucose certificate has not arrived yet. The District mailed the renewal in with payment of the fee January 11, 2022 and the old one expired March 24, 2022. Colden 9-3 will contact DOH to be sure we are covered.

8. New Business:

Discussion item # 1 – According to FASNY: NYS has finally approved the Fair Play Cost Recovery Bill that many have been seeking for years. Another name for the bill is EMS Cost Recovery NYFD. This Legislation allows Fire Districts to for EMS services. There are many strings attached. Effective date of this law is July 8, 2022. It was adopted with the 2022 Budget Bill. It was put out in webinar on April 22, 2022 (round table talk. If interested the first thing the District must get is an NPI Number. The talk was mostly in acronyms. Question will be answered at Secretary@FASNY.com. Brian Sudyn is trying to get onto the FASNY Website, since he is the CFC FASNY representative for CFC. There we many find what the acronyms mean. The next step they recommend was to engage a Billing Service because the medical billing is very complex and full of pitfalls. Two of the people on the panel worked for or with Billing Services. There are many Government agencies involved with their own rules and pay out schedules. Examples include Workers Compensation, Medicare, Medicaid, plus various private insurance companies ETC. there are time gates to meet when billing. Major over all rule: Everyone must be treated the same. This means no special treatment for Fire Company Members. Medical billing services are hard to find in NYS at this time. Put on hold to see how our Mutual Agreement Companies handle this new development.

Discussion item # 2 – Resolution # 2022-044 – Emergency Vehicle Repair Fund appropriation: Repair unrestricted account is needed to keep the budget balanced or A3410.420 will be over the budget amount. Engine One and Engine Two needed unscheduled repairs this past month totaling \$2,663.19. We have this account to cover such costs with our going to a Permissive Referendum. The Account will be repaid over the next two (2) years.

Commissioner Shelley made a motion to Approve the use of the Repair Unrestricted Account to cover this month's emergency repairs stated in the Gorman invoice and Commissioner Smith seconded the motion. Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Kramer-Yea Shelley-Yea, Motion Approved

Discussion item # 3 – CFC: discussion on the crossing off of names who responded to calls. The call sign in sheet is a legal document and should not arbitrarily be changed without informing the individuals in question on that call. There is a concept called “Due Process” to prevent names from being crossed off because someone does not like someone or they did not use IAR on that call or the IAR was wrong. The IAR is only a courtesy unless the Fire District is purchasing the phone and its service costs. There should be an independent panel to convene when someone’s response to a call is called into question. This panel can look into such things as current SOGs and interview the individuals charged, to get both sides of the story.

Discussion item # 4 – CFC: discussion included the fairness of those who complete assigned vehicle inspections and those who never or seldom complete them. It was mentioned that some 13 Members did not qualify for LOSAP points this past year.

Discussion item # 5 – CFC: discussion on the Chain of Command when no Chiefs show. Some believe that maybe past Chiefs be considered in the chain of command because they know more of the community than a new Member who just moved into the community who happens to be a new Engine Captain.

Discussion item # 6 – CFC: discussion of the cost of POV Fuel and responding to the closet station then given orders to drive their POV to the other Station and respond in that Engine. The Fire Police also mentioned that they receive no POV fuel reimbursement to go to all the scenes. Also consider that no gear is supposed to be transported in POVs. Commissioners feel it is OK to take and engine to the other station.

Discussion item # 7– In light of the revelation that names were crossed off calls sheets, a Member of CFC would like to have the call sheets reviewed to see if his name was one of the names that was scratched off. This Member missed the LOSAP Points by 3 points. This will take some time because the call sheets are at the Auditors Office as part of the CFD Annual Financial Audit. No written report has been received as yet.

Discussion item # 8– Resolution # 2022-045 – Correction to the **Budget location of the LOSAP Fee** from FireFly moved it to A3410.425

Commissioner Smith made a motion to Move the LOSAP Fee on the Budget to A3410.425 and Commissioner Shelley seconded the motion. Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Kramer-Yea Shelley-Yea, Motion Approved

Discussion item # 9– CPR Training, for required personnel who need a card, will take place in Orchard Park at \$60.00 per person. The EMS Chief will look for other places to compare rates. Maybe some of the EMS can set up a CPR refresher course for those who do not need a card. Maybe someone would be interested in going to CPR instructor school since we have all the equipment here to complete the training along with completing some of the training on line. Offer to all. Will take place in Colden May 16, 2022. Scheduled for May 16, 2022.

Discussion item # 10– . **Marijuana SOG:** Proposed by AFDSNY needs some modifying by the SOG Committee.

Colden Fire District/Company - MARIJUANA IN THE WORKPLACE POLICY

In 2021 New York State passed the Marihuana Regulation & Taxation Act (MRTA) [note that the spelling used in Chapter 92 of the Laws of 2021 for the title of the act used “marihuana” as the spelling for the substance and also used the term “cannabis”] which legalized the recreational use and possession of marijuana. The law also created a system to manage the licensing production and sale of the substance. For our purposes the important facts are that;

- The recreational use and possession of marijuana is now legal for persons over the age of 21.
- The medicine use and possession of marijuana has been legal prior to the act.
- The state of testing for marijuana does not permit testing that will prove current impairment or detect when marijuana was used.
- Marijuana use, possession and impairment in the workplace remains illegal
- Marijuana impairment in the workplace imperils the safety of the worker/volunteer, other workers/ volunteers in the workplace, and the people our personnel are sworn to protect

Based upon the foregoing, the following policy shall be in effect for all officers, employees and volunteer firefighters of the Colden Fire District

The Colden Fire District does not discriminate and will not discriminate against officers, employees and volunteer firefighters based on that person’s use of marijuana outside of the workplace, outside of work hours, and without use of

the Colden Fire District and/or the Colden Fire Company's equipment or property.

Testing for marijuana will no longer be a part of entry level, periodic, and return to duty physical examinations in the Colden Fire District

Officers, employees and volunteer firefighters may not use, possess or be impaired from the use of marijuana while in the workplace

The workplace of the Colden Fire District for purposes of this policy shall be;

- All fire stations and buildings owned, leased or maintained by the Colden Fire District;
- The grounds of such fire stations and buildings;
- All vehicles owned by the Colden Fire District and/or the Colden Fire Company;
- All vehicles leased or rented by the Colden Fire District and/or the Colden Fire Company which shall include, but not be limited to rental cars used for official travel of the Colden Fire District and/or the Colden Fire Company by officers, employees, and volunteer firefighters;
- All vehicles assigned to personnel when used for business and personal purposes;
- The location of any activity of the Colden Fire District and/or the Colden Fire Company including, but not limited to scenes of emergency responses, training schools and classes, gatherings of the Colden Fire District and/or the Colden Fire Company and its constituent companies;
- The location of any event that would be considered a line of duty activity for an officer, employee and/or volunteer firefighter under the Public Officers Law, the Town Law, the Workers Compensation Law or the Volunteer Firefighters Benefits Law; and
- The workplace includes places paid employees go to for breaks and meal periods.

The Colden Fire District will take employment action against an officer, employee or volunteer firefighter if that person possesses marijuana in the

workplace or is impaired by marijuana while working or present in the workplace, meaning the person manifests specific articulable symptoms of impairment that:

- Decrease or lessen the performance of their duties or tasks
- Interfere with an employer's obligation to provide a safe and healthy workplace, free from recognized hazards, as required by state and federal occupational safety and health laws

According to the New York State Department of Labor there is no dispositive and complete list of symptoms of impairment. Rather, articulable symptoms of impairment are objectively observable indications that the employee's performance of the duties of their position are decreased or lessened.

Articulable symptoms may not be a symptom that manifests itself from a disability protected by federal and state law.

A test result cannot be used as an indicator.

The smell of marijuana alone cannot be treated as the articulable symptom.

The operation of heavy machinery in an unsafe and reckless manner may be considered an articulable symptom of impairment.

The Colden Fire District cautions personnel that marijuana impairment can endanger the person impaired, his or her fellow personnel and the people they are sworn to serve. The Board of Fire Commissioners takes no position with regard to the decision to use marijuana recreationally or medicinally. This is not a policy meant to tell people how to live their lives. It is purely meant to be a safety policy. The Board only takes the position in this policy that marijuana cannot be used or possessed in our workplace and you cannot come to the workplace impaired by it. Our policy in the workplace is one of zero tolerance. If you use marijuana recreationally or medicinally, do not come to our workplace and do not report to work for us until you are no longer impaired. The personnel you serve with deserve better. Our community deserves better. The services of people that are impaired by marijuana are not a benefit to the people we serve. It is believed that our current policies cover marijuana reminding everyone that you do not respond under the influence of anything.

Discussion item # 11– Engine 1 has some electrical problems (Fire on Blanchard). Repaired and covered under the emergency repair fund.

Discussion item # 12– Members still to be sworn-in include:
Charles Kramer – Fire Commissioner & Truck 3 Captain (Completed)
Michael Robertson – Captain Engine 1 (Completed)
James Walter – Vice President (Completed)
Annette Walter – Aux Treasurer (completed)

9. Executive Sessions:

Commissioner Smith made a motion to adjourn to an Executive Session to discuss personnel issues and Commissioner Shelley seconded the motion. Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Kramer-Yea Shelley-Yea, Motion Approved

Recess to Closed Session @ 9:24 PM

Reconvene to Open Session @ 10:00 PM

10. Public Comments: None

11. Next Regular Board Meeting: Tuesday June 14, 2022 at 7:00 PM in the District Office.

12. Adjournment @ 10:00 P.M. With no further business to conduct, Commissioner Smith made a motion to adjourn the meeting and Commissioner Shelley seconded the motion. Jarecki-Yea, Smith-Yea, Marinaccio-Yea, Kramer-Yea Shelley-Yea, Motion Approved

COLDEN FIRE DISTRICT

MEETING AGENDA

1. Approval of Minutes from Previous Meetings
2. Approval of Financial Transactions for the Month
 - Approval of Treasurer's Report (Monthly Financial Report)
 - Approval of Bills (Ratification of District Accounts Payable)
 - Approval of Refunds/Credits
 - Fire District Assets
3. Correspondence and communications received
4. Committee Reports
 - Personnel Committee, Insurance, Service Award Committee
 - Maintenance of Buildings and Apparatus, Driver Certification, Communications Committee
 - Executive Board Committee
 - Training Committee
 - Standard Operating Guideline (SOG) Committee
 - Medical readiness Committee
5. Fire Company Readiness
 - Fire Chief
 - EMS Chief
 - Safety Officer
 - President of the Auxiliary
 - Fire Police Captain
 - President of the Fire Company
6. Purchase Requests (Fire Company/District)
7. Unfinished Business (Open Issues):
8. New Business
9. Executive Session (Personnel Issues)
10. Public Comment
11. Next Meeting
12. Adjournment

PUBLIC MEETING RULES

Order of Agenda - Items listed on the Agenda may be taken out of order.

Accommodations – Colden Fire District Office Building is accessible to individuals with disabilities. Reasonable efforts will be made to accommodate persons with special needs. Please contact the Fire Board one week in advance of the meeting.

Manner of Addressing the Fire Board - In order to conduct orderly, efficient, effective and dignified meetings that promote a governmental purpose with a governmental process, public comment may address any agenda item or other public issue that the Fire Board has the authority to effectuate or exercise control over. Public comment on matters beyond the Fire District's scope of authority is not relevant, does not invoke a governmental process nor serve a governmental purpose and is contrary to the effective, efficient and orderly business conducted by the Colden Fire District. Each person addressing the Fire Board shall stand up, shall give his/her name and shall limit the time of his/her presentation to three (3) minutes. All public comment remarks shall be addressed to the Fire Board as a body, and not to any member thereof. No person, other than members of the Fire Board and the person having the floor shall be permitted to enter into any discussion. No questions shall be asked of the Board Members, except through the presiding chairman. Speakers shall avoid undue repetition of points previously presented to the Fire Board.

Disruptive Conduct - Any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding chairman. A person willfully disrupts a meeting when he/she (1) uses physical violence, threatens the use of physical violence or provides the use of physical violence or (2) continues to use loud, boisterous, unruly or provocative behavior after being asked to stop, which behavior is determined by the presiding Chairman, or a majority of the Fire Board present, to be disruptive to the orderly conduct of the meeting or (3) fails to comply with any lawful decision or order of the presiding Chairman or of a majority of the Fire Board relating to the orderly conduct of the meeting.

Use of Recording Equipment - All members of the public and all public officials are allowed to tape or video record public meetings. Recording is not allowed during executive sessions. The recording (tape/video) is permissible as long as the device is unobtrusive and will not distract from the true deliberative process of the Board.

| Register of 2022 Resolutions | | |
|-------------------------------------|-------------|---|
| Resolution Number | Date | Description of Resolution |
| 2022-001 | Jan 11, 22 | Appointment of Chairperson for Calendar Year 2022 |
| 2022-002 | Jan 11, 22 | Appointment of Vice-Chairperson for Calendar Year 2022 |
| 2022-003 | Jan 11, 22 | Adoption of Agenda |
| 2022-004 | Jan 11, 22 | Adoption of Robert's Rules of Order |
| 2022-005 | Jan 11, 22 | Appointment of Treasurer/Secretary |
| 2022-006 | Jan 11, 22 | Standard Day Filing to NYS |
| 2022-007 | Jan 11, 22 | Appointment of Records Managers |
| 2022-008 | Jan 11, 22 | Appointment of District Custodian |
| 2022-009 | Jan 11, 22 | Authorizing Appointment of Attorney for Calendar Year 2022 |
| 2022-010 | Jan 11, 22 | Designating Surety Bonding for the Treasurer of the Colden Fire District |
| 2022-011 | Jan 11, 22 | Authorizing Regular Meeting Schedule for Calendar Year 2022 |
| 2022-012 | Jan 11, 22 | Designation of Official Newspaper for Publications for Calendar Year 2022 |
| 2022-013 | Jan 11, 22 | Authorizing Per Diem and Mileage Reimbursements |
| 2022-014 | Jan 11, 22 | Authorizing Advance Travel Payments |
| 2022-015 | Jan 11, 22 | Appointment of Fire District Purchasing Agents |
| 2022-016 | Jan 11, 22 | Fire District Memberships |
| 2022-017 | Jan 11, 22 | Renewals of All Fire District Lease and Recurring Contractual Agreements |
| 2022-018 | Jan 11, 22 | Authorizing Approval and Payment of Claims |
| 2022-019 | Jan 11, 22 | Designation of Fire District Bank |
| 2022-020 | Jan 11, 22 | Review of Expenditures (Calendar Year 2021) |
| 2022-021 | Jan 11, 22 | Fire District Committee Appointments |
| 2022-022 | Jan 11, 22 | Appointment of Independent Auditor for Calendar Year 2021 Records |
| 2022-023 | Jan 11, 22 | Open Government Resolution |
| 2022-024 | Jan 11, 22 | Signature Authority |
| | | |
| 2022-025 | Jan 11, 22 | Property Disposal |
| 2022-026 | Jan 11, 22 | Appointment of Record Managers |
| | | |
| 2022-027 | Feb 8, 22 | Fire District Purchases |
| 2022-028 | Feb 8, 22 | Approval of Service Award Credit for 2021 |
| 2022-029 | Feb 8, 22 | Annual Inspection Dinner |
| 2022-030 | Feb 8, 22 | 2021 Achievement Awards |
| 2022-031 | Feb 8, 22 | EC Fire Mutual Aid Plan Review |
| 2022-032 | Feb 8, 22 | Approval that EMS Purchaser can spend up to \$1,000.00 |
| | | |
| 2022-033 | Mar 8, 22 | Fire District Purchases |
| 2022-034 | Mar 8, 22 | LOSAP Break in Service and Forfeitures Corrected |
| 2022-035 | Mar 8, 22 | Accept the 2021 NYS AUD |
| 2022-036 | Mar 8, 22 | 2022/2023 Fire Company Elected Officers |
| 2022-037 | Mar 8, 22 | 2022-2023 CFC Vehicle Captains |
| 2022-038 | Mar 8, 22 | Appointment of Colden 9-3, Shannon Findlay |
| | | |
| 2022-039 | Apr 12, 22 | Fire District Purchases |
| 2022-040 | Apr 12, 22 | Appointment of Fire Commissioner Charles Kramer |
| 2022-041 | Apr 12, 22 | Donate Air Traq System to MEM |
| | | |

| Register of 2022 Resolutions | | |
|-------------------------------------|-------------|---|
| Resolution Number | Date | Description of Resolution |
| 2022-042 | May 10, 22 | Member Status Change to Active (S. Pietraszek) |
| 2022-043 | May 10, 22 | Fire District Purchases |
| 2022-044 | May 10, 22 | Emergency Repair Fund Usage (Engines 1 & 2) |
| 2022-045 | May 10, 22 | Change in Budget Location of LOSAP Fee to A3410.425 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |