

COLDEN FIRE DISTRICT
Board of Fire Commissioners

Minutes – July 27, 2010

Special Meeting of the Colden Fire District Board at 7:00 pm,
District Office Building, 8511 Center Road, Colden, New York 14033

1. Call to Order @ 7:00 P.M. Special meeting of the Commissioners of the Colden Fire District was called to order by the Chairman Jeffrey Shelley in compliance with Article 7 - Open Meetings Law.

2. Pledge of Allegiance to the Flag of the United States of America Led by Chairman Jeffrey Shelley.

3. Roll Call and Affirmation of Quorum: Yes

<u>Board Member</u>	<u>Present</u>
Chairman Jeffrey Shelley	Yes
Commissioner James Walter	Excused
Commissioner Michael Butler	Yes
Commissioner Joseph Murray	Yes
Commissioner Charles Kramer	Excused
Treasurer Michael Schneider	Yes

4. Public Attendance: Fire Chief Douglas Hyde and EMS Chief Jody Feidt

5. Capital Reserve Purchase: Awarded to Gorman Emergency Vehicles, an authorized and contracted dealer for KME, in the amount of \$172,225.00. The KME vehicle was selected as the best suited apparatus to fulfill the needs of the Colden Fire District.

Resolution # 2010 – 055 – Capital Reserve Purchase (Mini-Rescue/Pumper)

WHEREAS, the District has solicited and received proposals in accordance with the provisions of State Finance Law; and

WHEREAS, the Colden Fire District received three bids on Tuesday, July 13, 2010 and the bid summary is as follows:

VEHICLE TYPE	TOTALCOST	COMMENTS
Vendor: Gorman Emergency Vehicles	Selected Bid	90 Day Delivery – No exceptions taken. Apparatus was deemed best suited for the Colden Fire District.
Net Delivered Lump Sum Bid	\$172,225.00	
Vendor: Colden Enterprise (E-One)	Rejected Bid	120-150 Day Delivery – 15 exceptions taken.
Net Delivered Lump Sum Bid	\$169,992.00	
Vendor: Empire Emergency Apparatus	Rejected Bid	Bid Price was too high and exceeded our permissive referendum authorization.
Net Delivered Lump Sum Bid	\$190,777.00	

WHEREAS, the Board of Fire Commissioners has reviewed and evaluated the written proposals; and

WHEREAS, the Treasurer has certified that funds are available in the budget; the line item appropriations to be charged to the Apparatus Capital Reserve Account; and

WHEREAS, this contract has been awarded to Gorman Emergency Vehicles through a "fair and open process" pursuant to State Finance Law;

NOW THEREFORE, be it RESOLVED that the Treasurer is hereby authorized to execute a purchase order and the necessary agreement on behalf of the Colden Fire District to complete the financial transaction.

Commissioner Jeffrey Shelley made a motion to accept the proposal from Gorman Emergency Vehicles and Commissioner Joseph Murray seconded the motion.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman Jeffrey Shelley	X			
Commissioner James Walter				X
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Commissioner Charles Kramer				X
Vote Tally	3			2

A vote was taken and the motion was approved

6. Colden Fire Auxiliary: The Colden Fire Auxiliary of the Colden Fire Company will reorganize since there are no records to legally support the existence of the Auxiliary. Current President is Mrs. Joyce Strauss. The following actions will occur:

a. Establishment of Officers: The Auxiliary will have a President, Vice-President, Secretary, and a Treasurer. Elections will be held annually and a list of officers will be provided to the Colden Fire Company. Additional offices may be included at the discretion of the Auxiliary.

b. Meeting Schedule: Auxiliary will published a meeting schedule which needs to be approved by the Colden Fire Company. This will ensure there are no conflicts when either Station 1 or 2 are in use. Meetings will be governed by the Roberts Rules of Order.

c. Bylaws: Auxiliary will published a set of Bylaws to outline membership duties and responsibilities. Bylaws will be approved by the Colden Fire Company.

d. Financial Reporting: Financial transparency will be maintained at all times. The Treasurer will prepare monthly financial reports which will be posted in Station # 1 and a copy provided to the Colden Fire Company. This report shall include check number, payee, reason, and amount for each disbursement and the date, amount and source of each deposit.

7. Installation of Dry Hydrants: The following Resolution was declared adopted by the Chairman of the Board of Fire Commissioners on July 27, 2010 by the affirmative vote of all the voting strength of the said Board

Commissioner Joseph Murray made a motion to approve the installation of dry hydrants and Commissioner Michael Butler seconded the motion.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman Jeffrey Shelley	X			
Commissioner James Walter				X
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Commissioner Charles Kramer				X
Vote Tally	3			2

A vote was taken and the following resolution was approved

Resolution # 2010 - 056 - Dry Hydrants

WHEREAS, a dry hydrant is a non-pressurized pipe system that is installed in an existing lake, pond, or stream to provide an easily accessible source of year-round water for firefighting; and

WHEREAS, with installation of dry fire hydrants, homeowners and property owners would receive improved fire protection that would reduce loss of life and property; and

WHEREAS, by promoting security and safety in our jurisdiction, economic development is encouraged; and

WHEREAS, dry hydrants save fuel and time during firefighting; and

WHEREAS, water conservation is increased by fire departments utilizing dry hydrants which reduces the volume of pressurized and purified town water that is used; and

WHEREAS, the Colden Fire District has been awarded a reimbursement grant through the NYS DEC Grant Program that will provide 50% of the funding to install the dry hydrants within the Colden Fire District; and

WHEREAS, land use agreements have been drafted, outlining the understanding of all parties.

NOW, THEREFORE, be it RESOLVED by the Board of Fire Commissioners that it approves the Land Use Agreements, attached hereto, for the installation of dry hydrants.

BE IT FURTHER RESOLVED that the Chairman of the Board of Fire Commissioners is authorized to execute these agreements for the following parcels:

Colden Lakes
8135 Irish Road
7438 Lewis Road
10818 Crump Road
10215 Holland Glenwood Road

Section 1 – Firefighters are protected under insurance pursuant to Section 5 (h) of the Volunteer Firefighters Benefit Law (VFBL) - construction or repair of a water supply system used by the fire department.

Section 2 – The property owner's will be added to our policy as an additionally insured under the District's insurance policies to protect the homeowner.

8. Fire District Purchases (ISO Capital Reserve Account Expenditure).

ITEM #	DESCRIPTION	QTY	UNIT PRICE	U/M	TOTAL COST
LFH3910M	Paul Conway Legacy 5 Helmet with 4" Eye shield (metal thumb screws), Color: Yellow (RTM helmet shell, impact cap, yellow Nomex flannel ear covers, 3M Scotchlite Reflective Material 1" x 4" solid lime-yellow bars, headband cushioned with foam and covered with black knit Nomex)	27	\$157.50	EA	\$4,252.50

Vendor Selected: **Dival Safety** (\$4,252.50) - Best Value to Fire District

Quotes Received:

1. Firstout Rescue Equipment (\$5,386.50)
2. Dival Safety (\$4,252.50)
3. RC Fire Equipment (\$4,303.80)
4. Survival Group (\$4,735.95)
5. Lion Apparel (\$7,344.00)

ITEM #	DESCRIPTION	QTY	UNIT PRICE	U/M	TOTAL COST
4098	AirBoss-Defense "The Boss" CBRN Fire Boot, Color: Black	17	\$129.75	PR	\$2,205.75

Vendor Selected: **RC Fire Equipment** (\$2,205.75) - Best Value to Fire District

Quotes Received:

1. RC Fire Equipment (\$2,205.75)
2. Dival Safety (\$2,286.50)
3. A.D.A. Supplies (\$2,620.38)
4. Firstout Rescue Equipment (\$2,600.15)
5. JPM Fire & Safety Equipment (\$2,890.00)
6. Firefighter Products (\$3,213.00)
7. All Safe Industries (\$2,773.72)

ITEM #	DESCRIPTION	QTY	UNIT PRICE	U/M	TOTAL COST
Sperian Turnout Gear	Sperian 2F3 Turnout Gear (Ultramotion)	11	\$1,692.05	Set	\$18,612.55

Vendor Selected: **Dival Safety** (Sole Source Procurement)

ITEM #	DESCRIPTION	QTY	UNIT PRICE	U/M	TOTAL COST
AP31402030002-02	Scott NXG7 4.5 air pak with Std Reg & PASS (no cylinder no mask)	5	\$4,179.45	EA	\$20,897.25
200128-01	Scott 4500 Psig 30 Minute Carbon Cylinder & Valve Assy	10	\$773.50	EA	\$7,735.00
805773-72	Scott Av-3000 Full Facepiece w/ Kevlar Head Harness	5	\$208.25	EA	\$1,041.25
200260-01	Epic Voice Amp	5	\$323.00	EA	\$1,615.00
200715-01	Epic Communication Clips	5	\$19.15	EA	\$95.75

Vendor Selected: **Dival Safety** (State Contract)

Total Expenditures: \$56,455.05 (NTE \$60,000 – ISO Capital Reserve Account)

Resolution # 2010- 057 – Purchase of Fire Protection Equipment

Commissioner Joseph Murray made a motion to approve the purchases and Commissioner Michael Butler seconded the motion.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman Jeffrey Shelley	X			
Commissioner James Walter				X
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Commissioner Charles Kramer				X
Vote Tally	3			2

BE IT FURTHER RESOLVED, that the Colden Fire District will acquire the above listed items pursuant to the Fire District's Procurement Policy and in accordance with New York State Purchasing Guidelines.

A vote was taken and the motion to authorize the purchases was approved.

9. Adjournment @ 7:40 P.M. With no further business to conduct, Commissioner Jeffrey Shelley made a motion to adjourn the meeting and Commissioner Michael Butler seconded the motion.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman Jeffrey Shelley	X			
Commissioner James Walter				X
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Commissioner Charles Kramer				X
Vote Tally	3			2

A vote was taken and the motion to adjourn the meeting was approved.

**COLDEN FIRE DISTRICT
MEETING AGENDA**

1. Meeting Call to Order
2. Pledge of Allegiance to the Flag of the United States of America
3. Roll Call and Affirmation of Quorum
4. Public Attendance
5. Approval of Capital Reserve Purchase
6. Ladies Auxiliary
7. Dry Hydrants
8. Fire District Purchases (ISO Capital Reserve Account)
9. New Business
10. Executive Session (If Required)
11. Public Comment
12. Next Meeting – August 10, 2010
13. Adjournment

PUBLIC MEETING RULES

Order of Agenda - Items listed on the Agenda may be taken out of order.

Accommodations – Colden Fire District Office Building is accessible to individuals with disabilities. Reasonable efforts will be made to accommodate persons with special needs. Please contact the Fire Board one week in advance of the meeting.

Manner of Addressing the Fire Board - In order to conduct orderly, efficient, effective and dignified meetings that promote a governmental purpose with a governmental process, public comment may address any agenda item or other public issue that the Fire Board has the authority to effectuate or exercise control over. Public comment on matters beyond the Fire District's scope of authority is not relevant, does not invoke a governmental process nor serve a governmental purpose and is contrary to the effective, efficient and orderly business conducted by the Colden Fire District. Each person addressing the Fire Board shall stand up, shall give his/her name and shall limit the time of his/her presentation to three (3) minutes. All public comment remarks shall be addressed to the Fire Board as a body, and not to any member thereof. No person, other than members of the Fire Board and the person having the floor shall be permitted to enter into any discussion. No questions shall be asked of the Board Members, except through the presiding chairman. Speakers shall avoid undue repetition of points previously presented to the Fire Board.

Disruptive Conduct - Any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding chairman. A person willfully disrupts a meeting when he/she (1) uses physical violence, threatens the use of physical violence or provides the use of physical violence or (2) continues to use loud, boisterous, unruly or provocative behavior after being asked to stop, which behavior is determined by the presiding Chairman, or a majority of the Fire Board present, to be disruptive to the orderly conduct of the meeting or (3) fails to comply with any lawful decision or order of the presiding Chairman or of a majority of the Fire Board relating to the orderly conduct of the meeting.

Use of Recording Equipment - All members of the public and all public officials are allowed to tape or video record public meetings. Recording is not allowed during executive sessions. The recording (tape/video) is permissible as long as the device is unobtrusive and will not distract from the true deliberative process of the Board.

Register of 2010 Resolutions		
Resolution Number	Date	Description of Resolution
2010-001	Jan 7, 10	Appointment of Chairman for Calendar Year 2010
2010-002	Jan 7, 10	Appointment of Vice-Chairman for Calendar Year 2010
2010-003	Jan 7, 10	Adoption of Agenda
2010-004	Jan 7, 10	Adoption of Robert's Rules of Order
2010-005	Jan 7, 10	Appointment of Treasurer/Secretary
2010-006	Jan 7, 10	Appointment of Records Managers
2010-007	Jan 7, 10	Appointment of District Custodian
2010-007	Jan 7, 10	Authorizing Appointment of Attorney for Calendar Year 2010
2010-009	Jan 7, 10	Designating Surety Bonding for the Treasurer of the Colden Fire District
2010-010	Jan 7, 10	Authorizing Regular Meeting Schedule for Calendar Year 2010
2010-011	Jan 7, 10	Designation of Official Newspaper for Publications for Calendar Year 2010
2010-012	Jan 7, 10	Authorizing Per Diem and Mileage Reimbursements
2010-013	Jan 7, 10	Authorizing Advance Travel Payments
2010-014	Jan 7, 10	Appointment of Fire District Purchasing Agents
2010-015	Jan 7, 10	Fire District Memberships
2010-016	Jan 7, 10	Renewals of All Fire District Leases and Recurring Contractual Agreements
2010-017	Jan 7, 10	Authorizing Approval and Payment of Claims
2010-018	Jan 7, 10	Designation of Fire District Bank
2010-019	Jan 7, 10	Review of Expenditures (Calendar Year 2009)
2010-020	Jan 7, 10	Fire District Committee Appointments
2010-021	Jan 7, 10	Appointment of Independent Auditor for Calendar Year 2010
2010-022	Jan 7, 10	Open Government Resolution
2010-023	Jan 12, 10	Receive Funds from Erie County and DEC Grant
2010-024	Jan 12, 10	Correct Heating Problems in the District Office (Capital Improvement)
2010-025	Jan 12, 10	Permissive Referendum to purchase SCBA Gear
2010-026	Feb 9, 10	Appointment of Charles Kramer as Fire Commissioner
2010-027	Feb 9, 10	Purchase Fire Protection Equipment/Supplies
2010-028	Feb 9, 10	Fire District Purchases
2010-029	Feb 9, 10	Upgrade the Radio in Assistant Fire Chief's Vehicle
2010-030	Feb 9, 10	2010 Achievement Awards
2010-031	Feb 9, 10	2010 Annual Inspection Dinner
2010-032	Mar 12, 10	Amendment to the Service Award Program
2010-033	Mar 12, 10	Transfer of 2% funds to the Fire Company
2010-034	Mar 12, 10	Purchase of Emergency Medical Supplies
2010-035	Mar 12, 10	Fire District Purchase (Printer Ink Epson 600)
2010-036	Mar 12, 10	Approval of General Elections (Colden Fire Company)
2010-037	Mar 12, 10	Service Awards (Fire Chiefs)

Register of 2010 Resolutions		
Resolution Number	Date	Description of Resolution
2010-038	Apr 13, 10	Resignation of firefighter Jean Brockner
2010-039	Apr 13, 10	Fire Equipment Purchases
2010-040	Apr 13, 10	EMS Purchases
2010-041	Apr 13, 10	Fire Police Purchases
2010-042	Apr 13, 10	Fire District Purchases
2010-043	Apr 13, 10	Lease Agreement with Colden Fire Company
2010-044	May 11, 10	Fire Equipment Purchase
2010-045	May 11, 10	Fire District Purchases
2010-046	May 11, 10	Attendance at NYS Fire Chief's Trade Show
2010-047	Jun 8, 10	EMS Purchases
2010-048	Jun 8, 10	Fire District Purchases
2010-049	Jun 8, 10	Purchase of a Masimo RAD-57 (CO Pulse-Oximeter device)
2010-050	Jul 13,10	Fire Service Purchase
2010-051	Jul 13,10	EMS Medical Service Purchases
2010-052	Jul 13,10	Fire District Purchase
2010-053	Jul 13,10	Disposal of a Length of Hose
2010-054	Jul 13,10	Change is SOG on Probationary Individuals
2010-055	Jul 27, 10	Approval of Capital Purchase "Apparatus Account"
2010-056	Jul 27, 10	Approval of Dry Hydrants
2010-057	Jul 27, 10	Fire Service Purchase