

**COLDEN FIRE DISTRICT**

**Board of Fire Commissioners**

**Minutes – April 13, 2010**

Regular Meeting of the Colden Fire District Board at 7:00 pm,  
District Office Building, 8511 Center Road, Colden, New York 14033

**1. Call to Order @ 7:17 P.M.** The regular monthly meeting of the Commissioners of the Colden Fire District was called to order by the Chairman Jeffrey Shelley in compliance with Article 7 - Open Meetings Law.

**2. Pledge of Allegiance to the Flag of the United States of America** Led by Chairman Jeffrey Shelley.

**3. Roll Call and Affirmation of Quorum: Yes**

<u>Board Member</u>	<u>Present</u>
Chairman Jeffrey Shelley	Yes
Commissioner James Walter	Yes
Commissioner Michael Butler	Yes
Commissioner Joseph Murray	Yes
Commissioner Charles Kramer	Yes
Treasurer Michael Schneider	Yes
Attorney Michael Chelus	Yes
Insurance Agent – David Stromecki	Yes

**4. Public Attendance:** Assistant Fire Chief James DePasquale  
Assistant Fire Chief (EMS) Chief Jody Feidt  
Fire Police Captain Henry Solak  
President of the Fire Company – Suzanne Pietraszek  
Fire Company Safety Officer – Gerald Pietraszek  
Firefighter Patrick Murphy

**5. Consent Calendar:**

**a. Adoption of Agenda**

Commissioner Joseph Murray made a motion to approve the Agenda as printed and Commissioner James Walter seconded the motion.

<b>Board Member</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Commissioner Charles Kramer	X			
Vote Tally	5			

A vote was taken and the motion to accept the agenda was approved.

**b. Approval of Minutes from Previous Meetings**

- Minutes from meeting held on March 12, 2010

Commissioner Michael Butler made a motion to approve the Minutes as printed and Commissioner Charles Kramer seconded the motion.

<b>Board Member</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Commissioner Charles Kramer	X			
Vote Tally	5			

A vote was taken and the motion to accept the Minutes was approved.

**c. Approval of Treasurer's Report (Monthly Financial Report)**

- Treasurer's Report as of April 9, 2010

Commissioner James Walter made a motion to approve the Treasurer's Report as printed and Commissioner Michael Butler seconded the motion.

<b>Board Member</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Commissioner Charles Kramer	X			
Vote Tally	5			

A vote was taken and the motion to approve the Treasurer's Report was approved.

**d. Approval of Bills (Ratification of District Accounts Payable)**

- Ratification of Accounts from the meeting held on April 13, 2010

**WHEREAS**, the Colden Fire District received certain invoices against it by way of vouchers received during the period ending April 13, 2010; and

**WHEREAS**, the Colden Fire District has reviewed said claims,

**NOW, THEREFORE, BE IT RESOLVED**, by the Colden Fire District that the following claims be certified by the Treasurer for approval and payment.

Commissioner Joseph Murray made a motion to approve the All Accounts Payable and Commissioner James Walter seconded the motion.

<b>Board Member</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Commissioner Charles Kramer	X			
Vote Tally	5			

A vote was taken and the motion to approve payment of bills was approved.

<b>Year Funds Obligated</b>	<b>Claim Number</b>	<b>Date</b>	<b>Description of Transaction</b>	<b>Cost</b>	<b>Account Line</b>
2010	2914	3/20/2010	Metro Group (Legal Notice - Permissive Referendum)	\$82.39	A400-06
2010	2915	4/1/2010	Emergency Medical Products	\$103.94	A200-03
2010	2916	4/1/2010	National Fuel (District Office)	\$167.98	A400-07b
2010	2917	4/1/2010	National Fuel (Station 2)	\$384.95	A400-07b
2010	2918	4/1/2010	SAIA Communications (Antenna Installation)	\$182.15	A200-02
2010	2919	4/1/2010	Verizon Wireless	\$10.25	A400-07d
2010	2920	4/1/2010	Verizon	\$30.07	A400-07e
2010	2921	4/13/2010	Michael Butler (BJs - Batteries and Soap)	\$44.98	A400-18 (\$19.99) & A200-02 (\$24.99)
2010	2922	4/1/2010	NYSEG (District Office Building)	\$294.94	A400-07a
2010	2923	4/1/2010	NYSEG (District Office)	\$29.67	A400-07a
2010	2924	3/30/2010	2009 Monies Transferred to Unrestricted Capital Reserve Acct	\$35,420.42	Unrestricted
2010	2925	3/30/2010	Bank Transfer to General Funds (Savings)	\$100,000.00	GF
2010	2926	3/30/2010	Bank Transfer to ISO Capital Reserve Account	\$10,000.00	ISO
2010	2927	3/30/2010	Bank Transfer to Apparatus Capital Reserve Account	\$80,000.00	Apparatus

Year Funds Obligated	Claim Number	Date	Description of Transaction	Cost	Account Line
2010	2928	4/13/2010	Town of Hamburg - Dispatch Services	\$15,055.68	A400-11
2010	2929	4/13/2010	Colden Fire Company (Lease)	\$ 2,000.00	A400-16
2010	2930	4/13/2010	Emergency Equipment Service	\$524.92	A400-09 (\$215.55) & A200-02 (\$309.37)
2010	2931	4/13/2010	Installation / Inspection Dinner - Colden Fire Co	\$25.00	A400-19
2010	2932	4/13/2010	Standard Security Life Insurance (Service Award) LOSAP	\$42,795.37	A640
2010	2933	4/13/2010	M&T /Credit Card (Office Max - Ink Cartridge)	\$42.49	A400-01
2010	2934	4/13/2010	Tony Martin Awards	\$261.86	A400-19
2010	2935	4/13/2010	Tony Martin Awards	\$200.00	A400-19
			<b>Total</b>	<b>\$ 288,357.06</b>	

**e. Receipt of 2010 Tax Monies**

Agency	Credit Description	Amount
Town of Colden	2010 Tax Monies	\$329,787.00

**WHEREAS**, during the month of March, \$329,787.00 was received by the Fire District; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Colden Fire District that the 2010 Tax Monies will be deposited into the following accounts:

M&T Savings Account	\$100,000.00
ISO Capital Reserve Account	\$10,000.00
Apparatus Capital Reserve Account	\$80,000.00
M&T Checking Account	\$139,787.00
Total	\$329,787.00

Commissioner Michael Butler made a motion to approve the placement of the 2010 Tax Monies and Commissioner Joseph Murray seconded the motion.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Commissioner Charles Kramer	X			
Vote Tally	5			

A vote was taken and the motion was approved.

## 6. Correspondence and communications received:

- a. Emergency Medical Products recall on Arrow IV sets (W21562 & W21563). Copy of recall provided to EMS Chief.
- b. "Fire District Affairs" Newsletter received from Association of Fire Districts and a copy was distributed to all commissioners.
- c. US EPA Community Outreach CD.
- d. NYS Department of Health Ambulance Service Certificate.
- e. Emergency Preparedness Guide – Positive Promotions
- f. Request from Lawyer Paul William Beltz, P.C. for information on an accident response 10/7/2006. A copy of requested documents provided to Attorney Belz on April 9, 2010.

## 7. Committee Reports

- Personnel Committee – No report.
- Finance Committee – Audit of 2009 financial records is going good and Amato-Fax has indicated that our records are in good order.
- Capital Improvement Committee – Commissioner Butler will solicited quotes from Simplex and Fire Safety to address the repairs of the Fire Alarm system at Station #2. Pursuant to NYS FC 901.7, Commissioners Shelley and Butler will make daily visits to Station # 2 to conduct a safety inspection to ensure the building is safe until the fire protection system can be is repaired or replaced (fire watch). The local Fire Marshall will be notified of the situation.
- Insurance Committee – No report.
- Legal Committee – No report.

- Apparatus, Driver Certification, Communications, and Maintenance Committee – With 103 days into the 2010, we spent \$1,343.45 on unscheduled repairs (12% of our maintenance budget for 2010). Maintenance report follows:

Colden 1 (Engine) – Mission Capable  
Colden 2 (Engine) – Mission Capable  
Colden 3 (Engine) – Mission Capable  
Colden 7 (Rescue) – Mission Capable  
Colden 8 (Ambulance) – Oil leak will be repaired by Emerling Chevrolet and the snow tires will be rotated by Southtowns Tireman.

Ambulance Driver Education will continue with Commissioner Butler until 1 Jun 2010. To date seven (7) individuals have taken the course.

- Executive Board Committee – No report.
- Service Award Committee – Clarification was provided to the Fire Company concerning the awarding of points for attending meetings. All leadership positions as designated in our SOG and pursuant to GML 217 are already being awarded points to cover those miscellaneous activities such as attending meetings (i.e. Chief gets 25 points). Firefighters who are not designated in a leadership position can collect up to 15 points per year under miscellaneous activities as indicated in our SOG and GML 217.
  1. A fire district and a fire company are separate and distinct entities. A fire district is a public corporation governed by a board of commissioners (Town Law, §§174, 176; General Construction Law, §66), while a fire company is a not-for-profit corporation or association comprised of the volunteer firefighters who are members of the company (see Town Law, §176-b; Not-For-Profit Corporation Law, §1402[c][3]). It is clear, therefore, that a meeting of the board of fire district commissioners does not constitute a meeting of a volunteer fire company. Since General Municipal Law, §217(c)(v) authorizes the earning of credit toward a year of firefighting service only for attendance at official meetings of a volunteer fire company, and not meetings of the fire district board of commissioners, a commissioner who is also an active volunteer firefighter may not be granted points for attending fire district governing board meetings. No points can be awarded for attendance at fire district meetings.

2. As to the accumulation of credit for attending fire company committee meetings, it was noted in 1994 Opns St Comp No. 94-25 that the phrase "official meeting of the volunteer fire company", as used in section 217(c)(v), applies only to duly authorized meetings of the entire membership of the company. Thus, it can be concluded that points may not be granted for attending meetings with the board of directors, or the executive committee of the board of directors, of the fire company. For the same reason, it can be concluded that points may not be accumulated pursuant to section 217(c) (v) for attending meetings of committees of the fire company. No points can be awarded to a firefighter in a leadership position.

- Hazardous Materials Committee – No report.
- Training Committee – Commissioner Charles Kramer was designated by the Board as the Training Officer for the Colden Fire District. He will be responsible for the readiness of the firefighters and EMS personnel by ensuring that all mandatory training is scheduled and conducted.
- Foreign Fire Insurance Monies 2% Funds Committee – No report.
- Grants Committee – Commissioner Walter updated the District with current information concerning three grants; the grant for Fire Station Construction (SCG) from FEMA was rejected, the grant for the emergency generator is pending approval, and the NYS DEC grant application was received by the District. We will be submitting for additional hoses, nozzles and a chain saw to support grass fires via the NYS DEC grant.
- Public Protection Classification (PPC) Committee – No report.
- Medical Readiness – 33 medical examinations were conducted and only one no show.

## 8. Reports

a. Fire Chief - Number of Fire Calls: 8

Missing Report for March - Engine One preventive maintenance checklist

On April 26, 2010, four pieces of apparatus (1, 2, 3, & 8) will be participating in a mutual aid exercise in Boston.

The Fire Company will be hosting two community events at Station # 1; the annual Garage Sale (April 29 – May 1, 2010) and the Annual Chicken BBQ (May 9, 2010)

- b. EMS Chief - Number of First Aid Calls: 4
- c. Safety Officer – No report.
- d. President of the Auxiliary – No report.
- e. Fire Police – No report.
- f. President of the Fire Company – A letter of resignation was presented to the Board of Fire Commissioner and accepted.

**Resolution # 2010- 038 – Resignation of Firefighter Jean Brockner**

**WHEREAS**, Volunteer Firefighter Jean Brockner has submitted her resignation from the Colden Fire District effective April 13, 2010 and,

**WHEREAS**, The President of the Colden Fire Company, recommends we accept volunteer Firefighter Jean Brockner’s resignation,

**NOW THEREFORE, be it RESOLVED**, that this Board of Fire Commissioners officially accepts the resignation of Jean Brockner with an effective date of April 13, 2010.

Commissioner Joseph Murray made a motion to accept the resignation of Firefighter Jean Brockner and that Firefighter Jean Brockner departed the Fire District in good standing and Commissioner James Walter seconded the motion.

<b>Board Member</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Commissioner Charles Kramer	X			
Vote Tally	5			

A vote was taken and the motion was approved

## 9. Purchase Requests (Equipment / Services):

a. **Fire Service Purchases:** Essential Items needed to support Fire Protection Operations provided by the Colden Fire Company.

Description of Items	Account	Cost
Portable smoke ejector for Engine 2	A200-2	\$1,000.00
Light Bar for Assistant Chief Ron Smith	A200-2	\$250.00
	<b>Total Cost</b>	<b>\$1,250.00</b>

### Resolution # 2010- 039 – Purchase of Fire Protection Equipment / Supplies

Commissioner Joseph Murray made a motion to approve the purchases and Commissioner Charles Kramer seconded the motion.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Commissioner Charles Kramer	X			
Vote Tally	5			

**BE IT FURTHER RESOLVED**, that the Colden Fire District will acquire the above listed items pursuant to the Fire District's Procurement Policy and in accordance with New York State Purchasing Guidelines.

A vote was taken and the motion to authorize the purchases was approved.

b. **Emergency Medical Services Purchases:** Essential Items needed to support Emergency Medical Services provided by the Colden Fire Company.

Description of Items	Account	Cost
Resupplied of medical drugs to support Colden 8	A200-3	\$800.00
	<b>Total Cost</b>	<b>\$800.00</b>

**Resolution # 2010- 040 – Purchase of Emergency Medical Equipment / Supplies**

Commissioner Charles Kramer made a motion to approve the purchases and Commissioner Joseph Murray seconded the motion.

<b>Board Member</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Commissioner Charles Kramer	X			
Vote Tally	5			

**BE IT FURTHER RESOLVED**, that the Colden Fire District will acquire the above listed items pursuant to the Fire District's Procurement Policy and in accordance with New York State Purchasing Guidelines.

A vote was taken and the motion to authorize the purchases was approved.

c. **Fire Police Purchases:** Essential Items needed to support Fire Police Operations provided by the Colden Fire Company.

<b>Description of Items</b>	<b>Account</b>	<b>Cost</b>
Fire Police Hats (14 each)	A200-4	\$300.00
	<b>Total Cost</b>	<b>\$300.00</b>

**Resolution # 2010- 041 – Purchase of Fire Police Equipment / Supplies**

Commissioner Joseph Murray made a motion to approve the purchases and Commissioner Charles Kramer seconded the motion.

<b>Board Member</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Commissioner Charles Kramer	X			
Vote Tally	5			

**BE IT FURTHER RESOLVED**, that the Colden Fire District will acquire the above listed items pursuant to the Fire District's Procurement Policy and in accordance with New York State Purchasing Guidelines.

A vote was taken and the motion to authorize the purchases was approved.

d. **Fire District Purchases:** Essential Items needed to support the Colden Fire District.

Description of Items	Account	Cost
Batteries for voice actuators	A200-2	\$ 24.99
Turn-Out Gear Cleaning Solution	A400-18	\$ 19.99
Expansion Tank for District Office Building	A400-08b	\$100.00
	<b>Total Cost</b>	<b>\$369.98</b>

#### Resolution # 2010- 042 – Fire District Purchases

Commissioner James Walter made a motion to approve the purchases and Commissioner Joseph Murray seconded the motion.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Commissioner Charles Kramer	X			
Vote Tally	5			

**BE IT FURTHER RESOLVED**, that the Colden Fire District will acquire the above listed items pursuant to the Fire District's Procurement Policy and in accordance with New York State Purchasing Guidelines.

A vote was taken and the motion to authorize the purchases was approved.

#### 10. Unfinished Business (Open Issues):

a. RFP for the Quick Attack Mini-Pumper will be completed this month and ready for solicitation of bids. The following legal notices will be published in the Springville Journal.

Special Instructions: Treasurer will post the following Legal Notices in the Springville Journal for thirty days and post copies at the Town Hall. Springville Journal will provide back to the Fire District a notarized copy of the posting.

**LEGAL NOTICE**  
**COLDEN FIRE DISTRICT**  
**BID OPENING**  
**QUICK ATTACK MINI-PUMPER**

PLEASE BE ADVISED that the Colden Fire District will be holding a bid opening on Tuesday, July 13, 2010 at 7:00 p.m. at the Colden Fire District Offices, 8511 Center Street, Colden, New York 14033.

The bid is for a 2011 Quick Attack Mini-Pumper. Specifications are available by contacting the Secretary of the Colden Fire District. Bids shall be submitted in a sealed envelope with the Bidder's name and address noted on the outside, as well as, the date and time of the bid opening.

Bids may be mailed to the Colden Fire District, Post Office Box 34, Colden, New York 14033 or hand carried to the bid opening at the Colden Fire District Office, 8511 Center Street, Colden, New York 14033. Using a private mailing service send to 8812 State Rd, Colden, NY 14033. Any bid received after the stated time of the bid opening shall be considered unresponsive and left unopened.

All bids must be accompanied by a non-collusive certificate executed pursuant to Section 103-d of the General Municipal Law. The Colden Fire District reserves the right to accept or reject any or all bids received.

Michael Schneider  
Treasurer/Secretary  
Colden Fire District

Dated: April 13, 2010

**LEGAL NOTICE**

**COLDEN FIRE DISTRICT  
NOTICE OF ADOPTION OF RESOLUTION  
SUBJECT TO PERMISSIVE REFERENDUM**

Notice is hereby given that the Board of Fire Commissioners of the Colden Fire District, Town of Colden, New York, at a meeting held on the 13th day of April, 2010, duly adopted a Resolution subject to a permissive referendum, pursuant to the provisions of Section 6(g) of the General Municipal Law and other applicable laws of the State of New York; an abstract of this Resolution is as follows:

The Resolution authorizes the Commissioners of the Colden Fire District to appropriate from the Apparatus Reserve Fund a sum not to exceed \$180,000.00 for the purchase of a new 2011 Quick Attack Mini-Pumper with affiliated equipment to include acquisition costs.

This Resolution shall not take effect until thirty (30) days after its adoption, or until approved by an affirmative vote of the majority of the duly qualified voting electors of this Fire District if a petition, as prescribed by Section 6(g) of the General Municipal Law, is duly filed with the Secretary of this District protesting against such Resolution and requesting a referendum as is prescribed in said section of said law.

Michael Schneider, Secretary  
Board of Fire Commissioners  
Colden Fire District  
Dated: April 13, 2010

b. Commissioner Shelley is developing inventory check lists for our apparatus (on-going project).

c. Commissioner Shelley will be submitting a letter to the Town of Colden requesting their support in securing load classifications for two parcels within the District. A load classification for the bridge located at 9138 State Road and a load classification for the road at Pioneer Trail.

d. 2% Fund 2009 expenditure report needs to be provided by the Fire Company (Ron Smith)

**11. New Business:**

**Approval of Lease Agreement**

**Resolution # 2010- 043 – Lease Agreement with Colden Fire Company**

**WHEREAS** there has been submitted to the Board of Fire Commissioners a Lease Agreement between the Colden Fire District as Tenant and the Colden Fire Company as Landlord as a true and accurate copy of the lease agreement which is attached hereto, and

**WHEREAS** recognizing the importance and benefits these organizations provide to the citizens of the Town of Colden and the surrounding community the parties hereto desire to approve this Lease Agreement, and

**WHEREAS** the Colden Fire District deems it desirable and in public interest to contract with the Colden Fire Company for the preservation, protection and storing of fire apparatus and equipment owned by the Colden Fire District pursuant to Town Law §176 (14) and (22), and

**WHEREAS** when an amendment to the lease is requested by the Landlord and Tenant, both mutually agreeing to new terms, a Memorandum of Agreement (MOA) will be utilized to amend the lease,

**NOW THEREFORE BE IT RESOLVED** That the Board of Fire Commissioners of the Colden Fire District hereby approves the Lease Agreement between the Colden Fire District and the Colden Fire Company and does hereby authorize the Chairman of the Board of Fire Commissioners to execute said Lease Agreement on behalf of the Colden Fire District.

Commissioner Joseph Murray made a motion to approve the Lease Agreement with the Colden Fire Company and Commissioner James Walter seconded the motion.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

<b>Board Member</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Commissioner Charles Kramer	X			
Vote Tally	5			

The resolution was thereupon duly adopted:

**12. Public Comments:** None

**13. Next Regular Board Meeting:** Tuesday, May 11, 2010 at 7:00 PM at the District Office.

**14. Adjournment @ 9:20 P.M.** With no further business to conduct, Commissioner Jeffrey Shelley made a motion to adjourn the meeting and Commissioner Charles Kramer seconded the motion.

<b>Board Member</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Commissioner Charles Kramer	X			
Vote Tally	5			

A vote was taken and the motion to adjourn the meeting was approved.

**COLDEN FIRE DISTRICT**  
**MEETING AGENDA**

1. Meeting Call to Order
2. Pledge of Allegiance to the Flag of the United States of America
3. Roll Call and Affirmation of Quorum
4. Consent Calendar
  - Adoption of Agenda
  - Approval of Minutes from Previous Meetings
  - Approval of Treasurer's Report (Monthly Financial Report)
  - Approval of Bills (Ratification of District Accounts Payable)
5. Correspondence
6. Committee Reports
7. Reports (Fire Company)
8. Purchase Requests (Fire Company/District)
9. Unfinished Business (Open Issues):
10. New Business
11. Executive Session (If Required)
12. General Counsel's Report (If Required)
13. Public Comment
14. Adjournment

## **PUBLIC MEETING RULES**

**Order of Agenda** - Items listed on the Agenda may be taken out of order.

**Accommodations** – Colden Fire District Office Building is accessible to individuals with disabilities. Reasonable efforts will be made to accommodate persons with special needs. Please contact the Fire Board one week in advance of the meeting.

**Manner of Addressing the Fire Board** - In order to conduct orderly, efficient, effective and dignified meetings that promote a governmental purpose with a governmental process, public comment may address any agenda item or other public issue that the Fire Board has the authority to effectuate or exercise control over. Public comment on matters beyond the Fire District's scope of authority is not relevant, does not invoke a governmental process nor serve a governmental purpose and is contrary to the effective, efficient and orderly business conducted by the Colden Fire District. Each person addressing the Fire Board shall stand up, shall give his/her name and shall limit the time of his/her presentation to three (3) minutes. All public comment remarks shall be addressed to the Fire Board as a body, and not to any member thereof. No person, other than members of the Fire Board and the person having the floor shall be permitted to enter into any discussion. No questions shall be asked of the Board Members, except through the presiding chairman. Speakers shall avoid undue repetition of points previously presented to the Fire Board.

**Disruptive Conduct** - Any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding chairman. A person willfully disrupts a meeting when he/she (1) uses physical violence, threatens the use of physical violence or provides the use of physical violence or (2) continues to use loud, boisterous, unruly or provocative behavior after being asked to stop, which behavior is determined by the presiding Chairman, or a majority of the Fire Board present, to be disruptive to the orderly conduct of the meeting or (3) fails to comply with any lawful decision or order of the presiding Chairman or of a majority of the Fire Board relating to the orderly conduct of the meeting.

**Use of Recording Equipment** - All members of the public and all public officials are allowed to tape or video record public meetings. Recording is not allowed during executive sessions. The recording (tape/video) is permissible as long as the device is unobtrusive and will not distract from the true deliberative process of the Board.

<b>Register of 2010 Resolutions</b>		
<b>Resolution Number</b>	<b>Date</b>	<b>Description of Resolution</b>
2010-001	Jan 7, 10	Appointment of Chairman for Calendar Year 2010
2010-002	Jan 7, 10	Appointment of Vice-Chairman for Calendar Year 2010
2010-003	Jan 7, 10	Adoption of Agenda
2010-004	Jan 7, 10	Adoption of Robert's Rules of Order
2010-005	Jan 7, 10	Appointment of Treasurer/Secretary
2010-006	Jan 7, 10	Appointment of Records Managers
2010-007	Jan 7, 10	Appointment of District Custodian
2010-008	Jan 7, 10	Authorizing Appointment of Attorney for Calendar Year 2010
2010-009	Jan 7, 10	Designating Surety Bonding for the Treasurer of the Colden Fire District
2010-010	Jan 7, 10	Authorizing Regular Meeting Schedule for Calendar Year 2010
2010-011	Jan 7, 10	Designation of Official Newspaper for Publications for Calendar Year 2010
2010-012	Jan 7, 10	Authorizing Per Diem and Mileage Reimbursements
2010-013	Jan 7, 10	Authorizing Advance Travel Payments
2010-014	Jan 7, 10	Appointment of Fire District Purchasing Agents
2010-015	Jan 7, 10	Fire District Memberships
2010-016	Jan 7, 10	Renewals of All Fire District Leases and Recurring Contractual Agreements
2010-017	Jan 7, 10	Authorizing Approval and Payment of Claims
2010-018	Jan 7, 10	Designation of Fire District Bank
2010-019	Jan 7, 10	Review of Expenditures (Calendar Year 2009)
2010-020	Jan 7, 10	Fire District Committee Appointments
2010-021	Jan 7, 10	Appointment of Independent Auditor for Calendar Year 2010
2010-022	Jan 7, 10	Open Government Resolution
2010-023	Jan 12, 10	Receive Funds from Erie County and DEC Grant
2010-024	Jan 12, 10	Correct Heating Problems in the District Office (Capital Improvement)
2010-025	Jan 12, 10	Permissive Referendum to purchase SCBA Gear
2010-026	Feb 9, 10	Appointment of Charles Kramer as Fire Commissioner
2010-027	Feb 9, 10	Purchase Fire Protection Equipment/Supplies
2010-028	Feb 9, 10	Fire District Purchases
2010-029	Feb 9, 10	Upgrade the Radio in Assistant Fire Chief's Vehicle
2010-030	Feb 9, 10	2010 Achievement Awards
2010-031	Feb 9, 10	2010 Annual Inspection Dinner
2010-032	Mar 12, 10	Amendment to the Service Award Program
2010-033	Mar 12, 10	Transfer of 2% funds to the Fire Company
2010-034	Mar 12, 10	Purchase of Emergency Medical Supplies
2010-035	Mar 12, 10	Fire District Purchase (Printer Ink Epson 600)
2010-036	Mar 12, 10	Approval of General Elections (Colden Fire Company)
2010-037	Mar 12, 10	Service Awards (Fire Chiefs)

