

COLDEN FIRE DISTRICT

Board of Fire Commissioners

January 12, 2010

Regular Meeting of the Colden Fire District Board at 7:00 pm,
District Office Building, 8511 Center Road, Colden, New York 14033

1. Call to Order @ 7 P.M. The regular monthly meeting of the Commissioners of the Colden Fire District was called to order by the Chairman Jeffrey Shelley in compliance with Article 7 - Open Meetings Law.

2. Pledge of Allegiance to the Flag of the United States of America Led by Chairman Jeffrey Shelley.

3. Roll Call and Affirmation of Quorum: Yes / No

<u>Board Member</u>	<u>Present</u>
Chairman Jeffrey Shelley	Yes
Commissioner James Walter	Yes
Commissioner Michael Butler	Yes
Commissioner Joseph Murray	Yes
 Treasurer Michael Schneider	 Yes

4. Consent Calendar:

a. Adoption of Agenda (Additions and/or Deletions)

Commissioner Joseph Murray made a motion to approve the Agenda as printed and Commissioner James Walter seconded the motion.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Vote Tally	4	0	0	0

A vote was taken and the motion to accept the agenda was approved.

b. Approval of Minutes from Previous Meetings

- Minutes from meeting held on December 8, 2009
- Minutes from meeting held on January 7, 2010 (As changed)
 - Joseph Murray was sworn in by Town Clerk
 - James Walter e-mail corrected
 - Mileage rate corrected to 40 cents
 - Michael Butler name will appear on Credit Card Account

Commissioner Joseph Murray made a motion to approve the Minutes as printed and Commissioner James Walter seconded the motion.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Vote Tally	4	0	0	0

A vote was taken and the motion to accept the Minutes was approved.

c. Approval of Treasurer's Report (Monthly Financial Report)

- Treasurer's Report as of January 12, 2010

Commissioner Joseph Murray made a motion to approve the Treasurer's Report as printed and Commissioner Michael Butler seconded the motion.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Vote Tally	4	0	0	0

A vote was taken and the motion to approve the Treasurer's Report was approved.

d. Approval of Bills (Ratification of District Accounts Payable)

- Ratification of Accounts from the meeting held on January 12, 2010

WHEREAS, the Colden Fire District received certain invoices against it by way of vouchers received during the period ending January 12, 2010; and

WHEREAS, the Colden Fire District has reviewed said claims,

NOW, THEREFORE, BE IT RESOLVED, by the Colden Fire District that the following claims be certified by the Treasurer for approval and payment.

Commissioner Joseph Murray made a motion to approve the All Accounts Payable and Commissioner Michael Butler seconded the motion.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Vote Tally	4	0	0	0

A vote was taken and the motion to approve payment of bills was approved.

Year Funds Obligated	Claim Number	Date	Description of Transaction	Cost	Account Line
2010	2868	1/7/10	Verizon	\$ 30.06	A400-07e
2010	2869	1/7/10	Verizon Wireless	9.67	A400-07d
2010	2870	1/7/10	Void	0	
2010	2871	1/7/10	Void	0	
2010	2872	1/12/10	NYSEG	25.76	A400-07
2010	2873	1/12/10	Town of Colden (fuel 7/14-12/28/09)	987.70	A400-10
2010	2874	1/12/10	Numaraco Inc (Dry Hydrant)	1,488.84	A400-08b
2010	2875	1/12/10	Void	0	
2010	2876	1/12/10	Emergency Equipment Service	200.00	A400-09
2010	2877	1/12/10	Colden Fire Company (Lease)	2,000.00	A400-16
2010	2878	1/12/10	Robert Chilson (waxing)	180.00	A400-1
2010	2879	1/12/10	Gerald Pietraszek (Safety School & Travel)	495.75	A400-03a
2010					
2010			Total	\$5,417.78	

Year Funds Obligated	Claim Number	Date	Description of Transaction	Cost	Account Line
2010					
2010					
2010					
2010					
2010					
2010					
2010					
2010					
2010					
2010					
2010					
2010					
2010					
2010					
2010					
2010					
			Total		

e. Refund

Agency	Credit Description	Refund
NY State	DEC Grant Envir Conservation	\$744.42
Erie County	Building rental for Elections	350.00

WHEREAS, during the month of January, a credit of \$1,094.42 was reimbursed to the Fire District; and

NOW, THEREFORE, BE IT RESOLVED, by the Colden Fire District that the funds will be deposited into the General Fund.

Commissioner Joseph Murray made a motion to approve the reimbursement of funds in the amount of \$1,094.42 and Commissioner James Walter seconded the motion.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Vote Tally	4	0	0	0

A vote was taken and the motion was approved.

5. Correspondence and communications received:

- a. Letter From Robert Chilson requesting lighter folding tables. Approved
- b. Erie County Fire District Officers Assoc. Dinner 3/13/10
- c. Erie County Fire District Officers Assoc. Meeting 1/20/10
- d. NYS Public Entities Safety Group 497 Newsletter

6. Committee Reports

- Personnel Committee – James Walter – Working on a general personnel letter covering policies and OSHA training schedule. Coming out in Feb.
- Finance Committee – Joseph Murray – 2009 Books closed. RAD 57 will be purchased from on line. Too costly to purchase locally.
- Capital Improvement Committee – Jeffery Shelley – Need to change the heating of the District Building to include the office.
- Insurance Committee – Michael Butler – 2010 cost changes are coming. Some areas will be increased others will be decreased. We need to submit names of resigned personnel before 4/1/10 to receive credit. So far there are three (3) names either resigned or inactive.
- Legal Committee – Joseph Murray – New Fire Company Lease still in the hands of the Fire Company Lawyer.
- Apparatus, Driver Certification, Communications, and Maintenance Committee – Maintenance report follows:
 - Colden 1 (Engine) – Mission Capable
 - Colden 2 (Engine) – Mission Capable
 - Colden 3 (Engine) – Mission Capable
 - Colden 7 (Rescue) – Mission Capable but hard to start
 - Colden 8 (Ambulance) – Mission Capable

- Executive Board Committee – None
- Service Award Committee – Joseph Murray – Three individuals did not make the necessary points this year to qualify for a good year.
- Hazardous Materials Committee – None
- Training Committee – None
- Foreign Fire Insurance Monies 2% Funds Committee – None
- Grants Committee – James Walter – Received FEMA Grant of \$64,675.00. Will be purchasing new turn-out gear. Currently looking at new items on the market. Commissioner Murray will publish a Permissive Referendum for the PPE purchase.
- Public Protection Classification (PPC) Committee – Jody Feidt Talked about the Dry Hydrants.
- Medical Readiness – Michael Butler – OCCUSTAR ready to serve the Fire Company. Need to decide on specifications of physical. The physicals will take place in either March or April. Commissioner Murray suggested a standard physical with no blood test or EKG or any other test that people can opt out of taking. It was suggested that people with pre-existing conditions get clearance from their doctors before the physicals. All they have to do is have their doctor fill out the “Fire Fighters Follow-up” form.

7. Reports

- a. Fire Chief - Number of Fire Calls: 7

Status of Call/Drill sign-in sheets for December 2009: Received

Requests to take equipment out of the District - None

Support of Special Events: None

Comments: None

- b. EMS Chief - Number of First Aid Calls: 18

Comments: None

- c. Safety Officer – Gerald Pietraszek – Completed Health and Safety School and Incident Safety Officer Course in December 2009

- d. President of the Auxiliary (Mrs. Joyce Strauss) – None

- e. Fire Police – None

- f. President of the Fire Company – Sue Pietraszek

(1) Comments: Several members have a change in status Letters will be forth coming.

9. Unfinished Business (Open Issues):

a. New Rescue Truck Purchase Committee will form. It will involve the Fire Chiefs and Commissioner Butler. February they will present a generic RFP with specifications required. Jody Feidt stated that they will be testing new tools in the near future when a vehicle comes available to cut apart.

b. Advertisement for the Fifth Commissioner will be accomplished for February meeting. A notice will be published next week in Springville Journal requesting letters of interest to be submitted on or before 2/2/10. Commissioners Walter and Shelley will be on the recruitment Committee.

c. Commissioner Shelley is working on putting together new Annual truck inventory check list.

d. Chief Jody Feidt has the Gas Detector in for repair at DiVal. Approximate cost will be \$215.00.

10. New Business:

Discussion item # 1 – Jeffery Shelley – requests that the heat in District Office be corrected to heat the Office with base board heat. Al Rothenberg will be contacted to give an estimate and the Commissioners will be e-mailed results.

Resolution # 2010- 24 – Correct the Heating problem in District Office

Commissioner Jeffery Shelley made a motion to correct the heat problem in the District Office get an estimate from Al Rothenberg and Commissioner Michael Butler seconded the motion

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Vote Tally	4	0	0	0

A vote was taken and the motion was approved

12. Public Comments:

Cliff Letson requested any changes needed to make rentals at Station 1. Commissioner Murray stated that a “No Harm Agreement” was needed; the insurance coverage of \$500,000 and when alcohol is served a Party Permit is needed.

Cliff Letson also asked about the changes in the Service Award Program proposed last year. Commissioner Murray stated that the program was on hold until new legal challenges are completed and a reasonable cost can be found.

Michael Spagnola wanted to know about the points and OSHA training program to update people who were behind. Commissioner Walter addressed the problems stating the people who need the training must arrange OSHA through the Chief. Until they are up-to-date on the training they cannot respond to calls. This is for their safety and the protection of the public interest in today’s legal world.

13. Next Regular Board Meeting: Tuesday, February 9, 2010 at 7:00 PM at Station # 1

14. Adjournment @ 8:17 P.M. With no further business to conduct, Commissioner Michael Butler made a motion to adjourn the meeting and Commissioner James Walter seconded the motion.

Board Member	AYES	NAYS	ABSTAIN	ABSENT
Chairman Jeffrey Shelley	X			
Commissioner James Walter	X			
Commissioner Michael Butler	X			
Commissioner Joseph Murray	X			
Vote Tally	4	0	0	0

A vote was taken and the motion to adjourn the meeting was approved.

COLDEN FIRE DISTRICT
MEETING AGENDA

1. Meeting Call to Order
2. Pledge of Allegiance to the Flag of the United States of America
3. Roll Call and Affirmation of Quorum
4. Consent Calendar
 - Adoption of Agenda
 - Approval of Minutes from Previous Meetings
 - Approval of Treasurer's Report (Monthly Financial Report)
 - Approval of Bills (Ratification of District Accounts Payable)
5. Correspondence
6. Committee Reports
7. Reports (Fire Company)
8. Purchase Requests (Fire Company/District)
9. Unfinished Business (Open Issues):
10. New Business
11. Executive Session (If Required)
12. General Counsel's Report (If Required)
13. Public Comment
14. Adjournment

PUBLIC MEETING RULES

Order of Agenda - Items listed on the Agenda may be taken out of order.

Accommodations – Colden Fire District Office Building is accessible to individuals with disabilities. Reasonable efforts will be made to accommodate persons with special needs. Please contact the Fire Board one week in advance of the meeting.

Manner of Addressing the Fire Board - In order to conduct orderly, efficient, effective and dignified meetings that promote a governmental purpose with a governmental process, public comment may address any agenda item or other public issue that the Fire Board has the authority to effectuate or exercise control over. Public comment on matters beyond the Fire District's scope of authority is not relevant, does not invoke a governmental process nor serve a governmental purpose and is contrary to the effective, efficient and orderly business conducted by the Colden Fire District. Each person addressing the Fire Board shall stand up, shall give his/her name and shall limit the time of his/her presentation to three (3) minutes. All public comment remarks shall be addressed to the Fire Board as a body, and not to any member thereof. No person, other than members of the Fire Board and the person having the floor shall be permitted to enter into any discussion. No questions shall be asked of the Board Members, except through the presiding chairman. Speakers shall avoid undue repetition of points previously presented to the Fire Board.

Disruptive Conduct - Any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding chairman. A person willfully disrupts a meeting when he/she (1) uses physical violence, threatens the use of physical violence or provides the use of physical violence or (2) continues to use loud, boisterous, unruly or provocative behavior after being asked to stop, which behavior is determined by the presiding Chairman, or a majority of the Fire Board present, to be disruptive to the orderly conduct of the meeting or (3) fails to comply with any lawful decision or order of the presiding Chairman or of a majority of the Fire Board relating to the orderly conduct of the meeting.

Use of Recording Equipment - All members of the public and all public officials are allowed to tape or video record public meetings. Recording is not allowed during executive sessions. The recording (tape/video) is permissible as long as the device is unobtrusive and will not distract from the true deliberative process of the Board.